

## **OWMBY & NORMANBY COMMUNITY PARK COMMITTEE**

**Minutes of the meeting held at**

**7.30 pm 28 January 2019**

**The Bottle & Glass, Normanby by Spital**

**1. The meeting was attended by:**

Keith Hanson (Chairman)  
Danny Mellor (Hon Sec)  
Denise Leah (Treasurer)  
Sara Carter  
Barbara Moulson  
John Moulson

**Apology for absence:**

Isabelle Brooke

**Guests in attendance**

John Fox  
Cllr Jeff Summers

- 2.** Councillor Summers presented £500 donation from The Councillor's Initiative Fund. He offered to follow up the Committee's application made for £3K from the West Lindsey Capital Fund

Councillor Summer offered any other assistance that might be required. He informed the Committee that new period for the Councillor's Initiatives Fund would start in June, max available £1000.

- 3.** John Fox spoke about Gift Aid, and reiterated that funds should be allowed to accumulate to a reasonable level before a Gift Aid application is made, possibly annually to coincide with the end of the financial year.

The Treasurer stated that her understanding was that, below £2000, HMRC did not require records.

**4. Minutes of the meeting dated 27 November 2019**

The minutes of the previous meeting dated 27 November 2018 were accepted as correct and were duly signed by the Chairman. Minutes to be circulated by Isabelle Brooke.

**3. Matter Arising**

Service Level Agreement to be circulated to Committee members

**KH**

The Treasurer reminded the Committee that it needs to adhere to Parish Council procedures as the Committee is a Sub-Committee of the Parish Councils.

**4. Financial Report** **DL**

Designated OPC account	£4203.00
Payments made since the last meeting:	
B Knight & Son	£2687.24
Hemswell Surfacing	£4497.60
NOCT currently	£5862.51
Community Park bank account	£200.00

**5. Grant Applications**

Tesco	<b>KH</b>
Co-op	<b>KH</b>
Princes Trust	<b>KH</b>

Join the Dots workshop – Barbara stated that she has current Matrix of Grant providers.

Future to further Join the Dots Workshop on 23 May 2019.

**6. Cheese & Wine Evening - 8 February 2019**

3 boxes of wine glasses ordered	<b>KH</b>
Wine on the evening	<b>DM</b>
Cheese and other supplies sourced from Village Shop	<b>DM</b>
Ticket sales at the door	<b>JM</b>
Raffle ticket sales	<b>BM</b>
Non-alcoholic wine	<b>SC</b>

**Opening event**

Aiming for summer

**7. Field Preparation**

Further decisions on where to position play area left until Spring.

**8. Children's Play Equipment**

Further fund raising to take place.

**9. Any other business**

NB NOCT declined at this time to pay for the gazebo/bandstand

**10. Date and venue of next meeting**

**Tuesday 2 April 2019 at the Bottle & Glass**

The meeting closed at 9.00. Minutes taken by S. Carter.