

OWMBY & NORMANBY COMMUNITY PARK COMMITTEE

Minutes of the meeting held at 19.30 on 15 October 2018 at The Bottle & Glass, Normanby by Spital

1. The meeting was attended by:

Keith Hanson (Chairman)
Danny Mellor (Hon Sec)
Denise Leah (Treasurer)
Isabelle Brooke

Guest: Cllr Jeff Summers
Lyndsay Johnson

Apology for absence:

Sara Carter
Barbara Moulson
John Moulson

The Chairman welcomed Councillor Summers and Lyndsay Johnson and thanked them for their attendance at the meeting and their continued support for the Community Park.

2. Minutes of the meeting dated 2018

The minutes of the previous meeting were accepted as correct and were duly signed by the Chairman. The Honorary Secretary to circulate and publish them as appropriate.

3. Matter Arising

The Service Level Agreement discussed at the previous meeting, a draft of which was circulated to members following that meeting, has been seen by Trustees of the Normanby and Owmbly Charitable Trust (NOCT) and has been accepted. Trustee further agreed that NOCT would pay for the drainage work on the field, a sum of £4,500. A discussion had followed about whether this should be dependent upon the CPC running a fund raising event. However, CPC Chairman has clarified that the money would not have any such conditions attached. Therefore, it may be used to pay for the drainage work, which is currently underway.

DH

KH

4. Financial Report

The Treasurer reported that a cheque for the sum of £1676.02 had been transferred to OPC, leaving £200 in the Lloyds bank account to use for petty cash and minor payments. She reported the current financial statement as below:

<u>Income</u>		<u>Expenditure</u>	
Sale of books	190.00	Removal of trees	350.00
Sale of wood	50.00	Receipt books	14.98
NOCT	2000.00	OPC	1676.03

The Treasurer to request from Owmbly Parish Clerk a statement of the funds held by Owmbly Parish Council in its designated account.

DL

5. Charitable Status/Gift Aid

Following the presentation made at the last meeting by Mr John Fox and subsequent discussions between NOCT Trustees and CPC Chairman, it was agreed that, where appropriate, donations would be made via NOCT, thereby taking advantage of its charitable status. The Service Level Agreement would then apply to any money obtained.

6. Field Preparation

The Chairman reported that, because of the extended dry spell, seeding would not be possible this autumn. Therefore, it is proposed to carry it out in the spring as soon as the soil is warm enough for germination to take place, dependent upon the schedule of Mr Arden. In which case, the earliest it may be feasible to hold an event or use the field would be late June/early July.

7. Children's Play Equipment

IGAS has agreed that the grant of £2000 may be spent with Kompan for equipment which would then be held by the company until the field is ready for installation next year.

8. Field Entrance

Hemswell Servicing will be carrying out the work to drop the kerb and make a vehicular entrance to the field, with the work planned to start 27 November. This work to be paid for from the funds held in the designated OPC bank account.

9. Gates

It is expected that the gates to the entrance will be installed during November.

8. Grant Applications

Councillor Summers explained the several grant sources that might be available from West Lindsey DC:

Councillor Initiative Fund – This Fund is £3000 over a three year period.

Small Asset Fund – Grants of up to £500 for small capital items (e.g. notice board)
Larger Asset Fund – Grants of up to £8000 for larger capital items (e.g. play equipment)

Applications for these grants may be made on the Council web site.

Cllr Summers also mentioned that Grant White at WLDC would be able to assist with any grant applications.

It was agreed that applications should be made to all three funds.

DM

9. Any Other Business

There was a discussion regarding the joint Neighbourhood Plan/Community Park meeting to be held on Sunday 4 November.

It was agreed that the following items would be displayed:

Coloured plan of the field

IB

Time line process to date

IB

Illustrations of possible play equipment (votes by children)

KH

Other possibilities? Illustrations

10. Date and venue of next meeting

27 November 2018 at the Bottle & Glass

Minutes taken by Isabelle Brooke