

# **OWMBY BY SPITAL PARISH COUNCIL**

Minutes of the Council Meeting held in the Parish Church on 30<sup>th</sup> July 2020

PRESENT: Cllrs G. D. Crompton-Howe (Chairman); S Carter, I Brooke, D Leah, D Mellor and the clerk

22.20 APOLOGIES FOR ABSENCE- None

23.20 TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE 2011 LOCALISM ACT- None

24.20 REPORTS FROM DISTRICT COUNCIL AND COUNTY COUNCIL- None in attendance.

25.20 PUBLIC PARTICIPATION-  
None

26.20 APPROVAL OF NOTES OF THE MEETING HELD 28<sup>th</sup> January 2020  
Resolved that the notes of the meeting be approved & signed as correct Minutes of the meeting.

27.20 MATTERS ARISING FROM NOVEMBER 2019 MEETING  
Cllr Leah reported that the defibrillator is now controlled at Gainsborough rather than Grantham. Training to be postponed until COVID 19 restrictions have been lifted.

28.20 -COMMUNITY FIELD UPDATE  
Financial report to be circulated. Cllr Brooke reported that the play equipment is now open. Risk assessment is on the Owmbly website should anyone wish to see it. The CPC hasn't met for a number of months due to Covid -19. There are some maintenance issues which need addressing and a meeting is to be organised in the near future. Cllr Mellor noted that some work has been undertaken in the community field. The councilors were unaware of who had been in but felt it could possibly be the electricity board making good from the work they carried out previously. Clerk to contact Normanby clerk to see if she knows. It was reported that the ditch is due to be cleared out and grass cutting is going ahead regularly. It was resolved to put £50 into the precept for maintenance for items such as a wood preservative for the benches.

28.20- NEIGHBOURHOOD PLAN UPDATE  
Normanby Parish Council have decided to undertake their own neighbourhood plan. Owmbly Parish Council would still like to complete a joint plan. Owmbly have applied to WLDC to complete their own plan should Normanby not change their minds.

29.20 CEMETERY MATTERS  
Cllr Carter and Cllr Brook to visit the cemetery to make an action plan to forward to NPC. Repairs to the path have still not been undertaken. Cllr Crompton-Howe to contact the contractor.

30.20 HIGHWAYS MATTERS  
Highgate Lane is still in a state of poor repair. Clerk to report again to LCC Highways. There is now rippling/uneven road surface on Owmbly Cliff road between the bridge and Honeypot Coottage. Clerk

to report. Parish council to report again. Members of the public are able to report highways issues at [www.fixmystreet.com](http://www.fixmystreet.com)

### 31.20 REVIEW AND UPDATE PARISH COUNCIL POLICIES AND PROCEDURES

Item to remain on the agenda. Cllr Brooke to review and make more fit for purpose.

### 32.20 TO CONSIDER THE REQUEST TO PURCHASE A DOG WASTE BAG DISPENSER

Resolved to purchase a dispenser.

### 33.20 PARISH COUNCIL BANK ACCOUNTS

Lloyds Bank will not open a new account currently. Resolved for the Clerk, Cllr Mellor and Cllr Crompton-Howe to visit a Natwest branch and try to sort the current issues.

### 34.20 Finance and accounts for payment

Financial report was circulated

Balances (as of most recent statement)

Current account (3 <sup>rd</sup> July 2020)	£ 7470.62
Reserve account (4 <sup>th</sup> July 2020)	<u>£ 5122.87</u>
	£12593.49
Money held in reserve for CPC	£3529.58
Total Owmbly PC reserves	£9063.91

#### **Payments received**

£67.53- NPC ½ cemetery rates

#### **Payments Made between meetings:**

£135.07- Cemetery rates

£136.64- LALC Annual subs

£180- Open Plan NP

£120- Green Grass- Grass/hedge cutting

£418.90- C Wright Salary and expenses

£96- MKS – Grass cutting

£93.36 Greengrass- Grass cutting

£96.00 MKS- Grass cutting

£3800- Groundwork UK- NP Grant underspend

£422- C Wright – Salary and expenses

£192- MKS- Grass cutting

**Accounts for payment:**

**Resolved to pay:**

Owmby PCC -£100 church hire 2019/20 meetings

Normanby PCC- £282.50- CPC grass cutting

Zurich Insurace- £257.60

MKS Groundcare- £96 – Grass cutting

**Annual return 2019/20**

The clerk presented the year end accounting statements prepared to proper accounting practices for the period 1st April 2019 to 31st March 2020. Thanks to the internal auditor P Yarnell at Cassells, Market Rasen.

Resolved:

- (a) To approve the Annual Governance Statement
- (b) To approve the Accounting Statement for the period

**35.20 RECRUITMENT OF NEW CLERK-**

Parish Councillors agreed the wording of the job advertisement, resolved to advertise the position on the LALC website.

**36.20 ITEMS FOR THE NEXT AGENDA**

Review and update parish council's policies and procedures

Clerk recruitment

Floral decorations for the village

**37.20- PROVISIONAL DATE AND TIME OF NEXT MEETING- 15<sup>th</sup> September 2020**

The meeting closed at 20.10