

# Owmbly By Spital Parish Council

c/o 11 Highgate Lane, Normanby by Spital LN8 2HQ

Tel: 07766 396061

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NOTICE IS HEREBY GIVEN and Members are summoned to attend a meeting of the Parish Council to be held in St Peters and St Pauls Church Owmbly by Spital on Tuesday 15 September at 7.30pm at which the under mentioned business will be transacted

There will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Committee.

Julie Haycraft Parish Clerk

## A G E N D A

1. To receive reports from County & District Councillors, if present
2. Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation
4. To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes as follows:
  - a. 14<sup>th</sup> July
5. Planning Application - WL/2026/00757 GLEBE FARM HOUSE, OWMBY CLIFF ROAD
6. To Discuss Litter Pick
7. Update on War Memorial
8. To Discuss Remembrance Day
9. CPC – To Discuss
  - a. Grant funding
  - b. To Discuss Events
  - c. To Discuss H&S Update
    - i. ROSPA Report
    - ii. Regular checks
  - d. Accounts Update for noting
    - i. Agree and approve spend for repairs as highlighted in report
    - ii. Payments to approve –
      1. 1. No Kite Signs - £13.76
      2. Electric Bill 01/11/2025 – 31/07/2026 £89.30
  - e. Tender Document
  - f. Future meetings
10. Policies –
  - a. Standing Orders – Resolve to accept (no changes)
  - b. Financial Regulations – Resolve to accept (no changes)
  - c. Health and Safety - Resolve to accept (no changes)
  - d. Statement of Internal Controls Resolve to accept(no changes)
  - e. Data Retention and Records Management Policy - Resolve to accept(no changes)
  - f. Publication Scheme under the Freedom of Information act 2000 - Resolve to accept(no changes)
  - g. Dignity at Work - Resolve to accept (no changes)

- h. Discipline and Grievance Policy - Resolve to accept (no changes)
- i. Equality Policy- Resolve to accept (no changes)
- j. Personnel Committee ToR – Resolve to accept(no changes)

#### 11. Finance Matters

- a. To NOTE revision of payscale amounts for Clerk in line with NALC.
- b. To approve the payments as shown

**Sep-26** (Prepared 08/09/2026)

|  |  |    |  | <b>Current</b> |            |
|--|--|----|--|----------------|------------|
|  |  | Cf |  | cf             | £12,309.29 |

##### Receipts

|                |                        |         |            |
|----------------|------------------------|---------|------------|
| NPC            | Half share March Grass | £268.00 |            |
| NPC            | Half Share School Hire | £35.00  |            |
| Northern Power | Wayleave payment       | £16.94  |            |
|                |                        |         |            |
|                |                        |         |            |
|                |                        |         |            |
|                | Total                  | £319.94 | £12,629.23 |

##### Expenditure

|             |                         |           |               |
|-------------|-------------------------|-----------|---------------|
| J Haycraft  | Pay July                | £275.80   |               |
| AJ Williams | Grass July              | £943.20   |               |
| Playsafe    | RoSPA Inspection        | £99.60    |               |
| S Clegg     | Payrol Admin Apr - June | £28.80    |               |
| CPC         | Wayleave payment        | £16.94    |               |
| J Haycraft  | Pay August              | £275.80   |               |
| Unity       | Service Charge (Aug)    | £7.00     |               |
|             | Total                   | £1,647.14 | bf £10,982.09 |

##### Payments Pending Action

|             |              |           |
|-------------|--------------|-----------|
| JRB         | Poo Bags     | £130.92   |
| AJ Williams | Grass August | £943.20   |
|             | Total        | £1,074.12 |

cf £9,907.97

|                        |         |
|------------------------|---------|
|                        |         |
| Vat Refund Due to date | £837.51 |

#### 12. Proposed forthcoming meetings

Tuesday 10th November  
Tuesday 12th January