

Owmbly By Spital Parish Council Meeting

14th July 2026

St Peters and St Pauls Church, Owmbly by Spital

Commencing 7.30pm

Present: Cllrs Crompton Howe, Davis, Welch and the Clerk

NOTES

1. **30/2026 To receive reports from County & District Councillors, if present – NONE RECEIVED**
2. **31/2026 Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.** -Cllr Swift sent his apologies and they were accepted.
3. **32/2026 To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation – NONE DECLARED**
4. **33/2026 Councillor Resignation and Banking Update**
 - a. Cllr Leah was thanked for her services to the council. Arrangements have been made to remove her from the banking mandate and access to emails removed.
5. **34/2026 To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes of the meeting held on 12 May 2026** - RESOLVED
6. **35/2026 Personnel Committee – To appoint representatives to the committee (3 required) - DEFERRED**
7. **36/2026 CPC**
 - a. **To appoint committee representatives (2 Required) –** Cllrs Swift and Welch were appointed.
 - b. **Grant Update –** Coop application has been successful and will be based upon customer spend September 2026 to March 2027.
 - c. **Project Plan – APPROVED**
 - d. **Health and Safety Update - NOTED**
 - **Park Inspections – Circulated.**
Cllr Turner (NPC) – has agreed to pick up the monthly inspections.
Further discussion will follow once training courses are available with a view to sharing the cost.
 - **Annual Inspection - NOTED**
RoSPA will carry out the inspection in August.

Accounts Update – NOTED

 - e. **Volunteer Day –** Clerk to send a letter to the volunteers. The roof of the lockup still needs to be painted Cllrs Baines, Firth, and Moulson have volunteered.
8. **37/2026 Policies –**
 - a. Standing Orders - Resolved to accept
 - b. Financial Regulations – Resolved to accept
 - c. Health and Safety - Resolved to accept
 - d. Dignity at Work - Resolved to accept
 - e. Discipline and Grievance Policy - Resolved to accept
 - f. Equality Policy- Resolved to accept
 - g. Personnel Committee ToR – Resolved to accept

9. 38/2026 Finance Matters

a. To approve the payments as shown - RESOLVED

Jul-26 (Prepared 07/07/2026)

				Current
		Cf	cf	£15,503.30

Receipts	NPC	Half share March Grass	268.00	
	NPC	Half share April Grass	268.00	
	NPC	Half share Cem rates	104.97	
	Drapers	Memorial	80.00	
	SLCC	Refund Overpayment	58.00	
		Total	£778.97	£16,282.27

Expenditure	J Haycraft	Pay - May	275.80	
	Unity	Unity (May)	7.00	
	AJ Williams	Grass May	943.20	
	J Haycraft	Pay June	275.80	
	Unity	Service Charge	7.00	
		Total	£1,508.80	bf £14,773.47

Payments Pending Action

NPC	Half Share Memorial Income	£40.00
AJ William	June Grass	£943.20
Zurich	Insurance	£445.68
HMRC	PAYE	£199.40
Signpost	Donation	£200.00
CPC	Donation	£300.00
Unity	Service Charge (July)	£7.00
J Haycraft	Plants for boxes	£35.96
CPC	Vat Refund	£292.94
Total		£2,464.18

cf £12,309.29

Vat Refund Due to date	£338.20

b. To resolve to continue with D Harford as the Auditor - RESOLVED

39/2026 Proposed forthcoming meetings - NOTED

Tuesday 2nd September

Tuesday 11th November

Meeting closed 20:10hrs