

Owmbly By Spital Parish Council

c\o 11 Highgate Lane, Normanby by Spital LN8 2HQ

Tel: 07766 396061

Published 6 May 2026

NOTICE IS HEREBY GIVEN and Members are summoned to attend a meeting of the Parish Council to be held in St Peters and St Pauls Church Owmbly by Spital on Tuesday 12 May at 7.30 p.m. at which the under mentioned business will be transacted

There will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Committee.

Julie Haycraft Parish Clerk

A G E N D A

1. Election of Chairman and sign the declaration of acceptance of office.
2. Election of Vice Chairman and sign the declaration of acceptance of office.
3. Chairman's welcome and opening remarks
4. To receive reports from County & District Councillors & Police, if present
5. Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
6. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation
7. To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes
 - a. Meeting held on 10 March 2026
8. CPC Update
 - a. Accounts Update
 - b. Health and Safety Update
 - c. Project Plan
 - d. Grant Update
 - e. Approval of Spend for Volunteer Day on 24th June
9. Policies –
 - a. Cemetery Rules –Resolve to accept (no changes)
 - b. Safeguarding policy – Resolve to accept (no changes)
 - c. Volunteer Policy – Resolve to accept (no changes)
 - d. Vexatious Complaints Policy – Resolve to accept (no changes)
 - e. Data Breach Policy – Resolve to accept (no changes)
 - f. Data Protection Policy– Resolve to accept (no changes)
 - g. Subject Access Request Policy – Resolve to accept (no changes)
 - h. Risk Management Policy – Resolve to accept (no changes)
 - i. Social Media Policy – Resolve to accept (no changes)
 - j. IT Policy – introduced in line with JPAG\SLCC Recommendations
10. Signpost Magazine
11. Planning Application WL/2026/00364 – HILLCREST, OWMBY CLIFF ROAD
12. Finance Matters

- a. Donation to the CPC from the Community Engagement budget.
- b. To approve and sign the Council's Annual Governance Statement for the 2025/2026 Annual Return for the financial year ended 31.3.26 prior to submission for external audit.
- c. To approve and sign the Council's Annual Accounting Statements for the 2025/2026 Annual Return for the financial year ended 31.3.26 prior to submission for external audit.
- d. To agree the schedule of payments delegated to the clerk for the year 2026/2027.
- e. To approve payments as shown in the Bank Rec

May-26 (Prepared 06/05/2026)

31/03/2024		Year End Balance		cf	£5,152.16
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Receipts		Precept	11,665.00		
		VAT Refund	1,396.09		
		Total	£13,061.09		

Expenditure		March Grass	943.20		
		Pay April	275.80		
		Unity (April)	7.00		
		Total	£1,226.00		bf

Payments Pending Action

WLDC	Defib	114.00
WLDC	Cemetery Rates	209.95
SLCC	Membership	£58.00
School	Hire	£70.00
D Harford	Audit	£60.00
AJ Williams	April Grass	£943.20
Cleggs	Payroll Admin Jan - Mar	£28.80
	Total	£1,483.95

cf	£15,503.30
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Earmarked funds	
Vat Refund Due to date	£314.40

13. Forthcoming meetings

- a. July 14th
- b. September 15th

