

**OWMBY-BY-SPITAL PARISH COUNCIL MEETING**  
**02 September 2025**  
**St Peters and St Pauls Church, Owmbly by Spital**

**Commencing at 7:30pm**

**Present Cllrs Crompton Howe, Davis, Leah, Swift, Welch and the clerk.**

**Public – Cllr Stephen Bunney – WLDC/LCC**

**NOTES**

**35/2025 To receive reports from County & District Councillors, if present to receive reports from County & District Councillors, if present** – Local Government Reform is coming through now. Different models are being circulated for Lincolnshire. Meeting at Festival Hall Market Rasen where Cllr Bunney will explain the options. Details shared on noticeboards. Neighbourhoods Groups potentially will be where Parish Councils will fall. WLDC - Development fund could possibly be used for Neighbourhood plan. Contact Grant White.

**36/2025 Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting. – NONE RECEIVED**

**37/2025 To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation – NONE DECLARED**

**38/2025 To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes as follows:**

- a. 13 May 2025 - RESOLVED**
- b. 15 July 2025 - RESOLVED**

**39/2025 Planning Application - WL/2025/00849 OWMBY CLIFF FARM, OFFICE OWMBY CLIFF ROAD – NO OBJECTIONS**

**40/2025 Cemetery** - Discussion took place around the unapproved items that had become littered across the cemetery during high winds. Cllr Elliott assisted with the clean up. It was agreed to put a notice on the gate informing grave owners of the correct procedures.

**41/2025 CPC**

- To appoint committee representatives – Cllrs Leah, Welch were reappointed.
- Grant funding –
  - WL funding available until January.
  - Bupa Grant in – awaiting result
- Events Update – Next event (Xmas tree lighting) to be discussed at next meeting.
- H&S Update
  - ROSPA Report
    - Electric fence on adjoining land was raised as a concern. Remedy agreed.
    - Sign to be ordered to say “No Kites”
    - Request Cllr Moulson to liaise with Cllr Swift to share reporting information and responsibilities.

- Wasps Nest – Cllr Baines (NPC) resolved the wasps nest following a report by email.
- Posts are rotting on the main gate. Thanks recorded to Mr Leah for the work he has carried out thus far.
- Cllr Davis is kindly donating wood for “Btingham Palace”
- Accounts Update
  - Account details were shared and NOTED
  - To approve spend for tree surgery and 25% contribution as per the ToR - RESOLVED

**42/2025 Neighbourhood Plan Update from Working Group** – It was agreed that due to funding being withdrawn the plan would be paused.

**43/2025 Policies –**

- Standing Orders - RESOLVED
- Financial Regulations – RESOLVED
- Health and Safety - RESOLVED
- Dignity at Work - RESOLVED
- Discipline and Grievance Policy - - RESOLVED
- Equality Policy - RESOLVED
- Personnel Committee ToR - RESOLVED
- Data Retention and Records Management Policy - RESOLVED
- Publication Scheme under the Freedom of Information act 2000 - - RESOLVED
- Statement of Internal Controls - RESOLVED

**44/2025 Finance Matters**

To approve the payments as shown - RESOLVED

**Bank Rec for  
Sept 2025** (Prepared 25/08/2025)

|            |   |        | Current        | Reserve   | Total          |
|------------|---|--------|----------------|-----------|----------------|
| 31/03/2024 | Transfer additional 1389.64 to reserve at end of year | c<br>f | £11,054.6<br>7 | £3,962.40 | £15,017.0<br>7 |

**Receipts**

|         |                           |                  |
|---------|---------------------------|------------------|
| NPC     | Half share grass March    | £255.00          |
| NPC     | Half Share Cemetery Rates | £111.04          |
| Drapers | Permit - Picksley         | £80.00           |
| HMRC    | VAT Refund                | £2,392.4<br>6    |
| Drapers | Crowe\Shaw                | £160.00          |
| NPC     | Half Share Grass A,M,J    | £765.00          |
| Boyd    | Plot Pre Purch (x2)       | £200.00          |
|         | Total                     | <b>£3,963.50</b> |

|                |           |                |
|----------------|-----------|----------------|
| £15,018.1<br>7 | £3,962.40 | £18,980.5<br>7 |
|----------------|-----------|----------------|

**Expenditure**

|             |                                   |         |
|-------------|-----------------------------------|---------|
| CPC         | Donation                          | £300.00 |
| NPC         | Half Share of School Hire for APM | £35.00  |
| AJ Williams | Grass - April                     | £900.00 |
| D Harford   | Audit                             | £50.00  |
| CPC         | Vat Refund                        | £97.42  |

|             |                            |                  |        |           |            |
|-------------|----------------------------|------------------|--------|-----------|------------|
| J Haycraft  | Payroll May                | £267.60          |        |           |            |
| Unity       | Service Charge May         | £6.00            |        |           |            |
| AJ Williams | Grass -May                 | £900.00          |        |           |            |
| J Haycraft  | Payroll June               | £267.60          |        |           |            |
| Unity       | Service Charge June        | £6.00            |        |           |            |
| CPC         | Vat Refund                 | £2,032.24        |        |           |            |
| AJ Williams | Grass -June                | £900.00          |        |           |            |
| NPC         | Cemetery Income share      | £120.00          |        |           |            |
| HMRC        | Apr-Jun                    | £193.20          |        |           |            |
| Zurich      | Insurance                  | £449.25          |        |           |            |
| Cleggs      | Payroll Admin              | £28.80           |        |           |            |
| J Haycraft  | Payroll July (inc backpay) | £301.00          |        |           |            |
| Unity       | Service charge             | £6.00            |        |           |            |
|             | Total                      | <b>£6,860.11</b> | b<br>f | £8,158.06 | £3,962.40  |
|             |                            |                  |        |           | £12,120.46 |

**Payments Pending Action**

|             |                  |                  |
|-------------|------------------|------------------|
| Unity       | Service Charge   | £6.00            |
| AJ Williams | Grass July       | £900.00          |
| ROSPA       | Report           | £96.00           |
| CPC         | 25% Tree Surgery | £139.75          |
|             |                  |                  |
|             |                  |                  |
|             | Total            | <b>£1,141.75</b> |

|        |           |           |            |
|--------|-----------|-----------|------------|
| c<br>f | £7,016.31 | £3,962.40 | £10,978.71 |
|--------|-----------|-----------|------------|

**Earmarked funds**

|                        |         |
|------------------------|---------|
| Vat Refund Due to date | £454.80 |
|------------------------|---------|

To resolve to continue with D Harford as the Auditor - - RESOLVED

**45/2025 Proposed forthcoming meetings**

Tuesday 11<sup>th</sup> November  
Tuesday 13<sup>th</sup> January  
Tuesday 10<sup>th</sup> March

Meeting closed at 20:06