

Owmbly By Spital Parish Council

c/o 11 Highgate Lane, Normanby by Spital LN8 2HQ

Tel: 07766 396061

Published 26 August 2025

NOTICE IS HEREBY GIVEN and Members are summoned to attend a meeting of the Parish Council to be held in St Peters and St Pauls Church Owmbly by Spital on Tuesday 2 September at 7.30pm at which the under mentioned business will be transacted

There will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Committee.

Julie Haycraft Parish Clerk

A G E N D A

1. To receive reports from County & District Councillors, if present
2. Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation
4. To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes as follows:
 - a. 13 May 2025
 - b. 15 July 2025
5. Planning Application - WL/2025/00849 OWMBY CLIFF FARM, OFFICE OWMBY CLIFF ROAD
6. Cemetery
7. CPC
 - a. To appoint committee representatives (2 Required)
 - b. Grant funding –
 - c. Events Update
 - d. H&S Update
 - i. ROSPA Report
 - ii. Wasps Nest
 - e. Accounts Update
 - i. To approve 25% contribution for Tree Surgery as per ToR
8. Neighbourhood Plan
9. Policies –
 - a. Standing Orders
 - b. Financial Regulations – Resolve to accept – Amended to bring in line with NALC 2024 Regs
 - c. Health and Safety - Resolve to accept (no changes)
 - d. Dignity at Work - Resolve to accept (no changes)
 - e. Discipline and Grievance Policy - Resolve to accept (no changes)
 - f. Equality Policy- Resolve to accept (no changes)
 - g. Personnel Committee ToR – Resolve to accept(no changes)
 - h. Data Retention and Records Management Policy - Resolve to accept(no changes)
 - i. Publication Scheme under the Freedom of Information act 2000 - Resolve to accept(no changes)
 - j. Statement of Internal Controls Resolve to accept(no changes)

10. Finance Matters

a. To approve the payments as shown

**Bank Rec for
Sept 2025**

(Prepared 25/08/2025)

			Current	Reserve	Total
31/03/2024	Transfer additional 1389.64 to reserve at end of year	cf	£11,054.67	£3,962.40	£15,017.07

Receipts

NPC	Half share grass March	£255.00
NPC	Half Share Cemetery Rates	£111.04
Drapers	Permit - Picksley	£80.00
HMRC	VAT Refund	£2,392.46
Drapers	Crowe\Shaw	£160.00
NPC	Half Share Grass A,M,J	£765.00
Boyd	Plot Pre Purch (x2)	£200.00
	Total	£3,963.50

£15,018.17	£3,962.40	£18,980.57
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Expenditure

CPC	Donation	£300.00
NPC	Half Share of School Hire for APM	£35.00
AJ Williams	Grass - April	£900.00
D Harford	Audit	£50.00
CPC	Vat Refund	£97.42
J Haycraft	Payroll May	£267.60
Unity	Service Charge May	£6.00
AJ Williams	Grass -May	£900.00
J Haycraft	Payroll June	£267.60
Unity	Service Charge June	£6.00
CPC	Vat Refund	£2,032.24
AJ Williams	Grass -June	£900.00
NPC	Cemetery Income share	£120.00
HMRC	Apr-Jun	£193.20
Zurich	Insurance	£449.25
Cleggs	Payroll Admin	£28.80
J Haycraft	Payroll July (inc backpay)	£301.00
Unity	Service charge	£6.00
	Total	£6,860.11

bf	£8,158.06	£3,962.40	£12,120.46
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Payments Pending Action

Unity	Service Charge	£6.00
AJ Williams	Grass July	£900.00
ROSPA	Report	£96.00
CPC	25% Tree Surgery	£139.75
	Total	£1,141.75

cf	£7,016.31	£3,962.40	£10,978.71
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Earmarked funds

Vat Refund Due to date	£454.80
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b. To resolve to continue with D Harford as the Auditor

11. Proposed forthcoming meetings

Tuesday 11th November

Tuesday 13th January

Tuesday 10th March