

Owmbly By Spital Parish Council

c/o 11 Highgate Lane, Normanby by Spital LN8 2HQ

Tel: 07766 396061

Published 9 July 2025

NOTICE IS HEREBY GIVEN and Members are summoned to attend a meeting of the Parish Council to be held in St Peters and St Pauls Church Owmbly by Spital on Tuesday 15 July at 7.30pm at which the under mentioned business will be transacted

There will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Committee.

Julie Haycraft Parish Clerk

A G E N D A

1. To receive reports from County & District Councillors, if present
2. Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members’ Register of Interests and any written requests for dispensation
4. To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes of the meeting held on 13 May 2025
5. Personnel Committee – To appoint representatives to the committee (3 required)
6. Finance and Audit Committee – To appoint representatives to the committee (3 required)
7. CPC
 - a. To appoint committee representatives (2 Required)
 - b. Grant funding –
 - i. To note recent applications
 - c. Events Update
 - d. H&S Update
 - e. Accounts Update
8. Planning Applications -Bayles House, Mill Lane for Noting
9. Policies –
 - a. Standing Orders
 - b. Financial Regulations – Resolve to accept – Amended to bring in line with NALC 2024 Regs
 - c. Health and Safety - Resolve to accept (no changes)
 - d. Dignity at Work - Resolve to accept (no changes)
 - e. Discipline and Grievance Policy - Resolve to accept (no changes)
 - f. Equality Policy- Resolve to accept (no changes)
 - g. Personnel Committee ToR – Resolve to accept
10. Finance Matters
 - a. To approve the payments as shown

**Bank Rec for
July 2025**

(Prepared 08/07/2025)

		Current		Reserve	Total
31/03/2024	Transfer additional 1389.64 to reserve at end of year	cf	£11,054.67	£3,962.40	£15,017.07

Receipts

NPC	Half share grass March	255.00
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NPC	Half Share Cemetery Rates	111.04
Drapers	Permit - Picksley	80.00
HMRC	VAT Refund	£2,392.46
Drapers	Crowe\Shaw	160.00
	Total	£2,998.50

£14,053.17	£3,962.40	£18,015.57
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Expenditure

CPC	Donation	300.00
NPC	Half Share of School Hire for APM	35.00
AJ Williams	Grass - April	900.00
D Harford	Audit	50.00
CPC	Vat Refund	97.42
J Haycraft	Payroll May	267.60
Unity	Service Charge May	6.00
AJ Williams	Grass -May	900.00
J Haycraft	Payroll June	267.60
Unity	Service Charge June	£6.00
	Total	£2,829.62

bf	£11,223.55	£3,962.40	£15,185.95
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Payments Pending Action

CPC	Vat Refund	2,032.24
AJ Williams	Grass -June	900
NPC	Cemetery Income share	£120.00
HMRC	Apr-Jun	£193.20
Zurich	Insurance	£449.25
	Total	£3,694.69

cf	£7,528.86	£3,962.40	£11,491.26
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Earmarked funds

Vat Refund Due to date	£150.00
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b. To resolve to continue with D Harford as the Auditor

11. Proposed forthcoming meetings

Tuesday 2nd September

Tuesday 11th November