

OWMBY & NORMANBY COMMUNITY PARK COMMITTEE

**Minutes of the meeting held at
20.15 on Wednesday 4 July 2018 at
The Bungalow, Saxby Road, Owmbly by Spital**

1. The meeting was attended by:

Keith Hanson (Chairman)
Danny Mellor (Hon Sec)
Sara Carter
Barbara Moulson
John Moulson
Isabelle Brooke

Apology for absence:

Denise Leah (Treasurer)

2. Chairman's Report

Membership of the Community Park Committee had been ratified by both Owmbly and Normanby Parish Councils.

Work on preparing and leveling the field was underway, the work being undertaken jointly without charge by Mr Paul Arden and Fox Owmbly Ltd. The Committee would like to express its thanks for this work.

KH

Investigation into the cost of drainage works had been started but one option discussed as to whether the work should be left until after the leveling and seeding had been completed in order to see what happens. The advice of relevant experts could be sought on this issue and could be discussed further at the next meeting. The Chairman confirmed that a meeting had been arranged on site for 5 July with a local contractor.

KH/IB

(NB - Following the meeting with the contractor that the possibility of draining the field into one corner and provisioning an area for a bog garden is being pursued.)

3. Financial Report

As the Treasurer was not able to attend the meeting there was no financial report presented.

4. Field Preparation

This was covered in the Chairman's report above.

5. Children's Play Equipment

It was agreed that the first area of the park to be built should be a children's play area. An area of the field will be designated for the playground, quotes sought to prepare and install an appropriate surface and perimeter and provide suitable play equipment. It was agreed that there should be further funds sought, either through fund raising or further grants, to complete the playground.

KH

It was resolved that the sum of £5000.00 should be budgeted for the installation of an appropriate surface and perimeter for the children's playground and the provision and installation of an initial item or items of play equipment.

Proposed: Keith Hanson

Seconded: Barbara Moulson

6. Field Entrance

The Chairman reported that an anonymous donor had offered to provide a tip barrier for the entrance to the field. The suitability of such a barrier was discussed but members of the Committee were concerned that, while it might form a barrier to vehicles, it would not provide any security to stop young children straying on to the road. The Chairman to approach the donator to discuss the thoughts of the committee, with regard to the entrance.

KH

Owmbly Parish Council to be asked to apply for Planning Consent to make a vehicular entrance to the field as soon as possible. Although such an entrance might not be needed in the immediate future, it was agreed that it would be advantageous to have the requisite permission 'in hand' to minimize future delays. Danny Mellor to liaise with Parish Clerk

There followed some further discussion about having a notice board erected at the gateway to the field that could be used to keep residents informed of progress, in addition to the articles in The Signpost. It would also allow for the display of visual materials such a plan or artist's impression of the field.

It was resolved that £500.00 should be set aside for the purchase and erection of a glass or Perspex fronted notice board at the entrance to the field.

Proposed: Isabelle Brooke

Seconded: Barbara Moulson

DM

7. Any other business

It was agreed that the Committee should now investigate suitable grant funding opportunities. In order to facilitate this, Barbara Moulson agreed to draft a template that could be amended to suit the criteria of different funding bodies. Committee

members would then work either singly or in pairs to make applications for grants.

Isabelle Brooke, who is Chair of the Neighbourhood Plan Steering Group proposed that it might be beneficial to take advantage of joint public consultation events and offered to make this suggestion at the next meeting of the Steering Group. This could then be further discussed at the next meeting of the Community Park Committee.

8 Date and venue of next meeting: To be agreed

Danny Mellor to make enquiries at the Bottle and Glass as to whether future meetings may be held there so as to make access to meetings easier for members of the public who wish to attend.

There being no further the business, the meeting closed at 22.00. The Chairman thanked Sara Carter for hosting the meeting.

Minutes taken by Isabelle Brooke