

OWMBY-BY-SPITAL PARISH COUNCIL MEETING
13 May 2025
St Peters and St Pauls Church, Owmbly by Spital

Commencing at 7:30pm

Present Cllrs Crompton Howe, Davis, Leah, Swift, Welch and the clerk.
Public – None

DRAFT NOTES

18/2025 Election of Chairman

- | | |
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| a. Cllr Crompton Howe - | Proposed – Cllr Swift |
| | Seconded – Cllr Leah |

19/2025 Election of Vice Chair

- | | |
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| b. Cllr Leah | Proposed – Cllr Crompton Howe |
| | Seconded – Cllr Welch |

20/2025 Chairmans welcome and opening remarks

The previous year has been a successful year with all councillors attending events. Moving forward he asked for support in the neighbourhood plan.

21/2025 To receive reports from County & District Councillors, if present to receive reports from County & District Councillors, if present – Cllr Bunney was congratulated on his re-election.

He is awaiting news of what the changes will be at County level. Plans are to reduce the council debt. District priorities remain the same with hopes to achieve more grant funding for the villages. Food waste collection is due to come in next year. Announcement due later in the year as to how councils are going to be run at District and County level.

22/2025 Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting. NONE RECEIVED

23/2025 To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation – NONE RECEIVED

24/2025 To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes of the meeting held on 11 March 2025 – RESOLVED

25/2025 CPC

Accounts – Noted

Health and Safety – Noted – Cllrs Swift and Davies agreed to support Cllr Moulson of NPC for Health and Safety Checks.

Grants – No further grants pending. The grant received from WLDC has been spent as allocated with the purchase of a shelter – now on the field.

Donation to CPC from the Community Engagement budget for £300 - RESOLVED

26/2025 Cemetery Update

There has been a recent ashes interment in the cemetery and a pre-purchase of a plot.

27/2025 Neighbourhood Plan

Update – The annual parish meeting showed a positive response to a Joint Plan so a request is due to go to WLDC to designate the area for a Joint Plan. Several members of the community have expressed an interest in driving the project forward. Both Parish Councils need to designate a Councillor to sit on the committee. Cllr Swift will represent Owmbly with Cllrs Davis and Welch stepping in as required.

Terms of Reference – Resolved to accept

Parish Councils Agreement and Commitment – Resolved to accept

28/2025 Concerns – Dogs loose – The Parish Council support the concerns raised by a parishioner within Owmbly. Recommendations were made to contact the Police and the Dog Warden. Any enforcement processes would be supported as there are concerns that children may also be injured.

29/2025 Policies

Cemetery Rules – RESOLVED

Safeguarding policy – RESOLVED

Volunteer Policy – RESOLVED

Vexatious Complaints Policy – RESOLVED

Data Breach Policy – RESOLVED

Data Protection Policy– RESOLVED

Subject Access Request Policy – RESOLVED

Risk Management Policy – RESOLVED

Social Media Policy RESOLVED

IT Policy RESOLVED

30/2025 Finance matters

To approve and sign the Council's Annual Governance Statement for the 2024/2025 Annual Return for the financial year ended 31.3.25 prior to submission for external audit.
APPROVED

To approve and sign the Council's Annual Accounting Statements for the 2024/2025 Annual Return for the financial year ended 31.3.25 prior to submission for external audit.
APPROVED

To agree the schedule of payments delegated to the clerk for the year 2025/2026.
APPROVED

To approve payments as shown in the Bank Rec APPROVED

**Bank Rec for
May 2025** (Prepared 28/04/2025)

					Current	Reserve	Total
31/03/2024				cf	£1,777.74	£2,572.76	£4,350.50
Receipts		Ashes Plots 167a and 167b	400.00				
		Precept	11,365.00				
		VAT Refund	1,436.39				
		Total	£13,201.39		£14,979.13	£2,572.76	£17,551.89
Expenditure	SLCC	Membership	55.00				
	PCC	Church Hire	210.00				
	J Haycraft	Payroll	267.60				
	HMRC	PAYE	193.20				

NPC	Half Share of Cemetery Income	200.00				
Unity	Service Charge	6.00				
CloudNext	Domain	60.00				
Saferoad	Printing	22.14				
Cleggs	Payroll Admin	25.20				
Williams	Grass - March	900.00				
J Haycraft	Payroll April	£267.60				
Unity	Service Charge	£6.00				
	Total	£2,212.74	bf	£12,766.39	£2,572.76	£15,339.15

**Payments
Pending
Action**

WLDC	Defib	110.00
WLDC	Cemetery Rates	212.08
	Total	£322.08

cf	£12,444.31	£2,572.76	£15,017.07
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31/2025 Proposed forthcoming meetings

Tuesday 15th July

Tuesday 2nd September

Tuesday 11th November

Meeting closed at 20:19