

OWMBY-BY-SPITAL PARISH COUNCIL MEETING
09 July 2024
St Peters and St Pauls Church, Owmbly by Spital
commencing at 7.30pm

Present Cllrs Crompton Howe, Davis, Leah, Welch and the clerk.

Public – None

Meeting commenced at 7.30pm

NOTES

34/2024 To receive reports from County & District Councillors, if present – None in attendance.

35/2024 Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting. Cllr Swift sent his apologies via the clerk and these were accepted

36/2024 To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation – NONE DECLARED

37/2024 To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes of the meeting held on 21 May 2024 - RESOLVED

1. 38/2024 CPC

- a. **To appoint committee representatives (2 Required) –** Cllrs Leah and Welch were re-appointed.
- b. **Grant funding –**
 - i. **To note recent applications –** No grants pending. Sport for All was declined.
- c. **Events Update –** The council was updated on the Autumn Fayre planned for 15th Sept from 1pm.
- d. **H&S Update –** Reports continue to be uploaded to the web site. Signs to be investigated and ordered.
- e. **Accounts Update -** Noted

2. 39/2024 Planning Applications - Consultation - WL/2024/00415 Solar Farm Highgate Lane – response required. – No objection

3. 40/2024 Policies –

- a. **Standing Orders -** RESOLVED
- b. **Financial Regulations –** RESOLVED
- c. **Health and Safety -** RESOLVED
- d. **Dignity at Work -** RESOLVED
- e. **Discipline and Grievance Policy -** RESOLVED
- f. **Equality Policy-** RESOLVED
- g. **Personnel Committee ToR -** RESOLVED

4. 41/2024 Finance Matters

- a. **To approve the payments as shown -** RESOLVED

Bank Rec for July 2024 (Prepared 3 July 2024)

				Current	Reserve	Total
31/03/2024			cf	£10,411.15	£2,572.76	£12,983.91

Receipts

NPC	Half Share School Hire	42.50
NPC	Half Share April Grass	250.00
NPC	Half Share rates	105.18
NPC	Half Share March Grass	125.00
Drapers	Memorial Permit - Coles	80.00
XXXXXXXX	ERB Transfer	40.00
	Total	£642.68

£11,053.83	£2,572.76	£13,626.59
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Expenditure

J Haycraft	Pay - May 2024	257.60
AJ Williams	Grass May	1,242.00
NPC	Half Share Cemetery Income	60.00

Total	£1,559.60	bf	£9,494.23	£2,572.76	£12,066.99
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Payments Pending Action

Unity	Service Charge	18.00
J Haycraft	Pay June 2024	257.60
AJ Williams	Grass June 2024	828.00
Zurich	Insurance	£439.72
WLDC	Defib contract	£106.00
HMRC	PAYE Apr-Jun	£185.60
	Total	£1,834.92

cf	£7,659.31	£2,572.76	£10,232.07
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Earmarked funds	
Vat Refund Due to date	595.87

5. **42/2024 Resolve to go into closed session due to the likely disclosure of confidential information as defined in Section1 (2) of the Public Bodies (Admission to Meetings) Act 1960**
 - a. **Vandalism** – It was agreed that the procedure moving forward is to report incidents of vandalism to the police through 101 and also to empower the public to do the same. Once a crime number is received it is requested that this is passed to the clerk and kept as a record along with a brief outline of the incident. All councillors are to be informed of the incident as soon as possible. Where the perpetrator is confirmed, financial redress will be sought for any damage caused or expense incurred.
6. **43/2024 Forthcoming Meetings**
 - a. **17th September (Changed from 9th)**
 - b. **11th November**
 - c. **13th January 2025**

Meeting closed at 20:32