

OWMBY & NORMANBY COMMUNITY PARK COMMITTEE

Minutes of the meeting held at 19.30 on 6 August 2018 at The Bottle & Glass, Normanby by Spital

1. The meeting was attended by:

Keith Hanson (Chairman)
Danny Mellor (Hon Sec)
Sara Carter
John Moulson
Denise Leah (Treasurer)
Isabelle Brooke

Apology for absence:

Barbara Moulson

2. Minutes of the meeting dated 4 July 2018

The minutes of the previous meeting were accepted as correct and were duly signed by the Chairman. The Honorary Secretary to circulate and publish them as appropriate.

DH

3. Matter Arising

Matters arising from the previous minutes would be covered in the Agenda.

4. Field Preparation

The Chairman reported on a verbal estimate from John Branston of £3,500 for installation of drains to outflow into a sump which would be used as a bog garden. A written confirmation of this estimate. It was agreed that two additional quotes would be needed.

It was noted that the drainage ditch on the south boundary of the field was clogged with vegetable matter. It was agreed that this would need to be cleared. The Chairman to look for a person to clear the ditch and DM to inform the adjoining resident that the work would take place and a request that no more vegetable waste be deposited in the ditch. (DM to check on legal position regarding tipping)

KH

DM

It was also noted that various self-seeded saplings need removing.

5. Children's Play Equipment

The Chairman met a representative of Kompan, a nationwide provider of play and fitness equipment at the field. The company's range includes play equipment in either metal or wood, suitable for all age ranges. It also has a range of adult fitness equipment and has experience of working with small voluntary groups, assisting them in seeking grant funding.

It was agreed that an initial two pieces of equipment, one for toddlers and one for older children, would be a realistic start for the playground. It was proposed to consult with children at an event at Normanby School to determine what would be their preferred items of equipment.

6. Field Entrance

Following further discussion regarding what gates would be suitable, it was agreed that timber double vehicle gates and a pedestrian gate would look appropriate and would give the necessary access for both cars and larger vehicles. It was noted that it should be ensured that the vehicle gates should hinge to open 180 degrees so that the access road can be run close to the boundary hedge.

Resolution

It was resolved that a sum of up to £2.500 be set aside for the provision and erection of gates to the entrance to the field.

Proposed: DM

Seconded: SC

DM to ascertain whether a Planning Application has been made to allow the entrance road to be made.

DM

7. Financial Report

The Treasurer reported that the bank account balance stands at £1876. As recommended by Owmbly PC Clerk, it was agreed that a balance of £300 be retained for day to day expenses, with £1576 transferred to the designated reserve account administered by Owmbly Parish Council. This account would then stand at £9576. Of this the following sums have been allocated, as per resolutions.

Play equipment	£5000
Noticeboard	£500
Gates	£2500

Therefore, a sum of £1576 remains unallocated. It was noted that this does not include the grant of £2000 from IGAS towards play equipment and nor a possible donation towards the gates.

8. Any Other Business

It was discussed how the committee should proceed with grant applications. SC to explore possible sources of funding and BM to draft prototype application that may be used as the basis for grant applications.

**SC
BM**

It was agreed that a proper layout for the whole site was needed before any play equipment is installed. Lyndsey (??) to be invited to the next meeting if she is still

IB

willing to assist

It was agreed that holding two joint events with the Neighbourhood Planning Steering Group would be beneficial; one to involve the school to consult about what provision would be appropriate for children and one for adult residents to report on progress and seek support for fund raising and volunteers for work on the field.

It was agreed that it needed to be established where responsibility will lie for the future maintenance of facilities and the on-going sustainability of the site.

9. Date and venue of next meeting

19.30 on 10 September 2018 at the Bottle & Glass Pub

There being no further the business, the meeting closed at 21.30.

Minutes taken by Isabelle Brooke