

Play Area. Routine Inspection Checklist



Instructions for completion: 1. Use a copy of this check sheet to record each inspection. 2. Tick the check box if no faults are found. Mark a cross if faults are found. 3. Add details of any faults, including action taken if any. 4. Use the following master pages for reference to guide you. 5. Retain this completed check sheet for a minimum of 21 years.

| Asset | Check (✓ or ✗) | Faults |
|--|-------------------|--|
| Signage | ✓ | Some signage needs replacing |
| Gates | ✗ | Highgate Lane gate faulty, suggest removing completely and fence extending |
| Litter Bins | ✓ | |
| Seating | ✗ | Some benches are in need of repair. Several bases are in need of reseating Bench nearest to Highgate Lane needs re-concreting as it is loose. |
| Swing – Junior 1 Bay 2 Seat | ✗ | Nut caps missing, some bird fouling will try tie wraps on crossbeam |
| Multiplay – Slide Climber | ✓ | |
| Swing – Mixed – 2 Bay 1 Group 2 Toddler | ✗ | Some loose seat bolts- re tightened short term. Long term need replacing with locking nuts Bird fouling- tie wraps required for cross beam |
| Football Goals | ✗ | Nut caps missing and bolts need shortening |

| Name of Inspector | Date of Inspection | Signature | General Comments |
|-------------------|--------------------|-----------------|--|
| John Moulson | 14 October 2023 | <i>jmoulson</i> | Rospa report outlined some of these issues |

Site Specific Master Check Lists

Use the following master check lists to guide you when carrying out routine inspections on your site.

| | |
|--|---|
| Signage | Is signage present, stable, legible and with no protruding bolts? |
| Gates | Does the gate operate correctly (closes within 3-5 seconds)? |
| | Are there no crush points present? |
| | Are all component parts present and secure? |
| Litter Bins | Are they secure with liners present? |
| | Are they empty or not in need of emptying? |
| Seating | Are the seats secured to the ground, stable, clean, undamaged, and showing no obvious signs of timber decay or corrosion? |
| Swing – Junior – 1 Bay 2 Seat | Are the supports and cross bar secure, undamaged, and free from any obvious signs of corrosion and decay? |
| | Is the unit stable? |
| | Are the seats free from significant damage, secure and clean? |
| | Are the chains and shackles showing no excessive wear and working freely? |
| | Is the grass matting in good condition without undue wear or trip points? |
| Multiplay – Slide Climber | Are all supports, horizontals, climbing rails, roof panels, steps, platforms and barriers, clean, stable, secure and free from damage and any obvious signs of decay/corrosion? |
| | Are all component parts present and secure? |
| | Are the ropes secure and without protruding wires? |
| | Is the slide-chute in a good condition, clean and free from any foreign objects and with no sharp edges? |
| | Is the grass matting in good condition without undue wear or trip points? |
| Swing – Mixed – 2 Bay 1 Group 2 Toddler | Are the supports and cross bar secure, undamaged, and free from any obvious signs of corrosion and decay? |
| | Is the unit stable? |
| | Are the seats free from significant damage, secure and clean? |
| | Are the chains and shackles showing no excessive wear and working freely? |
| | Is the grass matting in good condition without undue wear or trip points? |
| Football Goals | Are all posts and cross bar secure and free from damage and any obvious signs of corrosion? |
| | Are all net stanchions and bolts secured and undamaged? |
| | Are the nets present, secure and in good condition |
| | Is the grass in good condition without fouling or wear? |