



## Minutes of the meeting of held on the Events Committee Thursday 28 January 2021

### AGENDA

1. **Apologies received from:** Barbara Moulson

**Attended by:** Isabelle Brooke, Ruth Elliott, Tracey Firth, Denise Leah, Steffi Mellor, Jeff Summers, Julie Haycraft (new member)

2. **Proposed Events Programme for 2021**

There was an initial discussion about the COVID restrictions and what impact this would have on our ability to run events during 2021. It was decided that a programme should be planned, mindful that individual events and they way they may be run would depend upon the COVID restrictions and guidance at the time of the event **and that it was possible that some events might not be held. The timing of events was approximate and would be decided upon as circumstances permit but were discussed and listed in the order that they might be run.**

It was also discussed that some events would not have fund-raising as the main objective, but should be considered as community events.

With this in mind, the following events were proposed **as a draft programme:**

- 2.1 **Easter Raffle**

The first event for the year to be the Easter Raffle, providing tickets could be sold at the Village Shop. Check with Ian.

Tracey

Agreed that first prize would be a hamper, second prize an Easter Cake and third prize an Easter Egg. Prizes, where possible, to be bought from the Shop.

Tickets would be printed and ready for sale by Monday 8 March, with the prize draw to be made on Monday 5 April

Isabelle  
Jeff

- 2.2 **Scarecrow Festival**

The next event will be the Scarecrow Festival to commence with participants scarecrows making their appearance on Saturday 22 May and culminating on Monday 31 May with afternoon tea (optional scarecrow fancy dress) being held on the Community Park.

Prize for best scarecrow, £1 entry fee to join, £1.50 for programme showing scarecrow locations.

The event would require a marquee, tables and chairs, toilet, the means to boil water for tea and coffee, crockery and cutlery.

2.3 Wildlife Family Event - Spring Half Term

This will be a 'hands-on event for families and will include such practical activities as making bird and bat boxes for the wildlife area, an exploration of the wildlife area to look for signs of habitats and their occupants.

Denise commented that it might be prudent to have a few Committee members with DBS certified for events for children. She volunteered to find the cost for this so that a suitable sum could be included in the budget for the year. ***NB A Safeguarding Policy is also required and a suitable model would be helpful as a start point.***

Denise

Denise/  
Barbara

The event would require a marquee, trestle tables and chairs, a toilet, and the means to provide refreshments

2.4 Pub Quiz

It was agreed that Pub Quizzes should be scheduled from July, by which time it was hoped that restrictions would permit. Jeff volunteered to be Quiz Master. It was agreed that the maximum size of team should be 6 and that entry would be £2 per person. Further details to be discussed later in the year.

2.5 Music in the Park – July

This event would consist of music, possibly provided by the Stringing Nettles, and afternoon team. It is hoped that such an event would appeal to more senior residents.

The event would require a marquee, tables and chairs, toilet, the means to boil water for tea and coffee, crockery and cutlery.

2.6 Family Craft Event – July / August

***A hands-on event for families to take part in a variety of crafts.***

***The event would require a marquee, trestle tables and chairs, a toilet, and the means to provide refreshments***

2.7 Summer Barbeque – August

A simple barbeque for families and all other residents.

The event would require a marquee, tables and chairs, toilet, the means to boil water for tea and coffee, crockery and cutlery.

2.8 Summer Fete, including produce show – September

This would follow the format of the highly successful 2019 Fete.

It will require several marquees, tables and chairs, trestle tables, toilet(s), crockery and cutlery, a large generator, as well as sundry other equipment, as per 2019.

2.8 Sunflower competition – September

Starting in April with entry and sowing, ending in October with judging.

2.9 Christmas Raffle – November

Tickets to be on sale from mid-November with draw on or around 19 December.

2.10 Christmas Craft Market – late November

This would be a small craft market for local crafters to sell their work, plus various refreshments for sale. It would be held at Owmbly Church (subject to permission to do so)

Isabelle

2.11 Christmas Jumper Walk – December

This would be as per 2019 and would require the participation of the Bottle & Glass to provide refreshments.

Tracey

2.12 Living Advent Calendar Event December

As per 2020 event

It was agreed that, while this might be a very ambitious programme of events, it would give residents something to which they can look forward at a time when we all desperately need it. Changes to COVID 19 restrictions to be carefully monitored to see how such changes would impact on the programme.

Isabelle

3. Sourcing equipment for events

It was discussed how all the necessary equipment for the events (as listed above) could be sourced. As in previous discussions, it was agreed that some basic equipment should be acquired as a start point, such as a marquee and a small generator. Other equipment, such as tables and chairs, although needed, would have to wait until suitable storage was available.

It was agreed that both hiring and borrowing equipment involved additional time and work for volunteers (when there would be already considerable work to be done) and should be viewed as a stop gap until the Committee is in a position to acquire its own equipment.

4. Publicising Events Programme

It was agreed that the programme should be publicised, with a suitable caveat that it is provisional and will depend upon COVID restrictions, in the Signpost, on the Community Facebook page and (with permission) on Parish Council Websites

5. Any other business

There was a discussion about whether a Community Lottery might be a suitable vehicle to raise funds for the Park. Tracey agreed to research and see if there are any such Lotteries running locally that might be used as a model to assess viability and suitability for our Community.

6. Date of next meeting

To be agreed

**NB**

***Draft Minutes to be circulated to Events Committee members for agreement, then forwarded to full Community Park Committee for information and inclusion with its minutes to Parish Councils.***