

**OWMBY-BY-SPITAL PARISH COUNCIL MEETING**

**8<sup>th</sup> March 2022 7pm**

**St Peters Church, Owmbly By Spital**

**MINUTES**

21/2022 - **Present** - Cllrs Crompton Howe, Leah, Brooke, Mellor and the Clerk.

- Public – 5 members, Cllr Bunney

22/2022 - Apologies for absence – Cllr Swift

23/2022 - Public Participation –

- Planning - Glebe Farm Barn started in 2020, last update in May 2021 – Clerk to look into what is happening.
- Saxby Road – Speeding problem the 30 mph does not extend far enough. Request to make enquiries to Road Safety Partnership, County Council, Highways. Ideally would like to see the 30mph limit taken to the Village sign. Also to look at the possibility of reducing the speed limit right through to Spridlington using a variable setting of 40, then to 50 and then back down to 40 and 30 in Spridlington or possibility of 40 all the way through there is East Firsby on the way.
- Memorial Fund – Memorial needs re-golding and re-lettering, how can this be done. –
  - Enquiries have already been made as to who holds the money in the War Memorial fund, how is it accessed, how is it audited? The War Memorials Trust indicates that it should not fall into the Parish Council remit but it should be accountable. The existing funds (believed to be approx. £900) originally came from the sale of books written about the fallen in the village. Information should be in the public domain to ensure it doesn't get lost or forgotten about. The trust was originally set up in the 1920's

24/2022 - Reports from County & District Councillors & Police, if present

- Cllr Bunney – Traffic signs and Tree are still on the list for being actioned. Ash tree is going to be looked at WLDC. Clerk to send pictures of the Ash Tree to clarify the problem
- Glebe Farm Planning – nothing happening. Cllr Bunney will chase tomorrow.
- Money has been put aside for roads – £12m – for lower class roads. Highways officer (Joe Phillips) has been out and about in the local area. Cllr Bunney will try to get him to come into Owmbly\Normanby
- New bins coming out. Bins will be reviewed in June if requirements are for different sizes to accommodate smaller or larger households. Collection service for elderly\infirm will remain the same.

25/2022 - To receive declarations of interest in accordance with the 2011 Localism Act

None declared.

26/2022 - To approve notes of the previous meeting held previously:

- a) 11<sup>th</sup> January 2022 – Resolved to accept. Prop Cllr Mellor, Second Cllr Brooke

27/2022 - Matters arising from the January meeting

No matters arising that aren't covered on the agenda.

28/2022 – Correspondence

- Village Hall Trust Fund – There is a Trustees meeting Thursday 10<sup>th</sup> March 2022 for Village Hall Trust fund.

Correspondence from Mrs Fox questioned why OPC was asking for information regarding the members of the trust and why people were on how representatives were selected. Normanby PC does not officially have a trustee but previous minutes state that the opposite chair should be co-opted. A request is to be submitted to the trust fund for funds to support additional of services to the field. Cllr Mellor indicated that the Village Hall Trust had never raised any money since its inception.

- War Memorial – Correspondence between clerk and Mrs Fox regarding the War memorial – information has not been provided yet.
- Web site Privacy and Accessibility policies – Request received from WLDC to accept the Privacy and Accessibility Policies on the web site. These are written for us and we have no control over them. Prop Cllr Leah, Second Cllr Brook
- Local Plan email – to be looked at ahead of the next meeting.

#### 29/2022 - Platinum Jubilee

- Resolve to accept the ToR for the Jubilee Committee – Prop – Cllr Leah, Second - Cllr Mellor, All in favour.
- Ratify the Jubilee Committee: Darren Swift, Isabelle Brooke, Daniel Clinch, Ruth Elliott, Sara Carter, Barbara Moulson. – Prop – Cllr Mellor, Second Cllr Leah – All in favour
- To approve the grant application for the Platinum Pathway with Native Tree Planting – Prop – Cllr Brooke, Second Cllr Mellor – All in favour
- To approve the match funding from the CPC for the Platinum Jubilee Project Prop – Cllr Brooke, Second Cllr Mellor – All in favour
- Review the Normanby Grant Application for the Jubilee Jamboree
- Discuss and approve the Donation to the Jubilee fund under the Local Government Act Section 144 - £400 Prop Cllr Leah– Second Cllr Mellor – All in favour

#### 30/2022 - Policies

- Resolve to accept amended Standing Orders (additions for sub committees) – Rules of debate –
  - This item was not resolved. It was requested that Cllrs to review and send comments to Clerk by end of March.
- Resolve to accept amended Safeguarding Policy (additions for DBS Checks and Social Media)
  - Prop Cllr Leah – Second Cllr Brooke – All in favour
- Resolve to accept amended Volunteer Policy (additions for DBS Checks and Social Media)
  - Prop Cllr Mellor – Second Cllr Brooke - All in favour
- Resolve to accept Social Media Policy –
  - Prop Cllr Mellor - Second – Cllr Leah – All in favour
  - Agreed to set up email addresses in format nameObySPC@gmail.com

#### 31/ 2022 - 5 year plan update

- It was agreed that Cllr Brooke and Cllr Leah would arrange some time to carry this out.

#### 32/2022 - Cemetery update

Resolve to transfer 50% of cemetery income to Normanby PC as follows:

- 50 % of £80 in respect of Memorial (Plot 109)

- 50 % of £80 in respect of Memorial (Plot 116)
- 50 % of £550 in respect of Double depth grave purchase (Plot 109)
  - Prop – Cllr Brooke, Second – Cllr Leah – All in favour

### 33/2022 - Highways Matters

- Grit bin – Saxby Road\Fen Lane – Request went in to Highways to move this as the lid opens when it is windy rendering the contents unfit for purpose. Highways have declined to move it as it is on a Gritting Route.
- Trees – Cherry Trees still need to come down, further discussion to take place as to how and when this can be achieved.

### 34/2022 - Grass cutting

- Resolve to approve payments to grass cutting contractors in line with approved budget for forthcoming year.
  - Prop – Cllr Mellor Second – Cllr Brooke – All in favour

### 35/2022 - Community Infrastructure Levy (£725.29)– discuss and suggest where and how this could be spent for the benefit of the community.

- Suggestion from Cllr Brooke – to improve the church as a better meeting place. Clerk to check this is an option as this is owned by the PCC not the Parish Council.
- Cllr Bunney indicate it is acceptable to hold the fund over ringfenced for combination with future Levy's

### 36/2022 - CPC Update

- Audit – need to adjust how AGAR is completed with regard to the CPC. 50% of the income \ Expenditure\Assets should be shown for OPC and the remaining 50% for NPC
- Election of PC representatives for CPC (2 required).
  - Cllr Leah is happy to stand to represent – OPC
    - Prop – Cllr Mellor, Second – Cllr Brook
  - Cllr Mellor – does not want to represent OPC
  - Cllr Swift – is not able to commit to the CPC at this time.
  - Cllr Brooke also indicated that she would represent OPC
    - Prop – Cllr Mellor, Second – Cllr Leah
    -

### 37/2022 - Discuss benefits of LALC training subscription.

Subscription gives the benefit of access to the LALC Core training without additional cost.

£114-00 for the year. Prop – Cllr Mellor, Second Cllr Brooke – All in favour

### 38/2022 - Finance & accounts for payment-

- Balance at last meeting – £7130.91
- Payments since last meeting -

13-Jan-2022	BT	HMRC	PAYE Oct, Nov, Dec	131.40
26-Jan-2022	REC	LINCOLN COOP	Plot 109 – Morton	(550.00)
4-Feb-2022	BT	J HAYCRAFT	Clerk Pay\Exp Jan 2022	202.12

17-Feb-2022	REC	LEAKES	Memorial Permission Plot 116	(80.00)
23-Feb-2022	REC	LINCOLN COOP	Memorial Permission Plot 109	(80.00)
1-Mar-2022	BT	J HAYCRAFT	Clerk Pay\Exp Feb 2022	177.00

- Balance c\f £7330.39
- Payments to be made -

Who	What	Ref	How Much
NPC	50% Cemetery Items		355.00
LALC	Membership		138.27
LALC	Training fee		114.00
PCC	Church Hire PC – CPC -	155.00 25.00	180.00

- Resolve to accept above payments be made Prop – Cllr Leah – Second – Cllr Mellor
- Appoint Auditor – The best value quote has come from Dave Harford of West Stockwith PC Prop – Cllr Leah, Second Cllr Mellor – All in favour.

1. Meetings for forthcoming year – Schedule of Joint Meetings.

- 10 May – Annual Parish Meeting & Annual Council Meeting – Apologies DM
  - It was agreed that we would invite local organisations to the Annual Parish Meeting so that they can raise the profile of their presence in the village.
- 14 June - ? (AGAR)
- 12 July
- 13 September
- 8 November (Precept)

Meeting closed at 20:56