

OWMBY-BY-SPITAL PARISH COUNCIL MEETING
27th September 2022
St Peters and St Pauls Church, Owmbly by Spital
commencing at 7pm.

Chaired by Cllr Crompton-Howe

Present Cllrs Leah, Mellor, Swift and Welch

Public

NOTES

74/2022 – 1. To receive reports from County & District Councillors & Police, if present

Report received from Cllr Bunney.

75/2022 – 2. Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting. - Cllr Bunney

76/2022 – 3. To formally note Cllr Welch as new councillor. – Noted and thanked for joining the team.

77/2022 – 4. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation – None declared

78/2022 – 5. To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes

- a. Meeting held on 12 July 2022 – Resolved to accept as a true record.

79/2022 – 6. Policies & Documents

- a. **To resolve to accept the following**
 - Publication Scheme under the Freedom of Information act 2000**
 - Statement of Internal Controls**
 - Document Retention Policy**Proposed - Cllr Mellor , Second – Cllr Swift – All in favour.

80/2022 – 7. Highways Matters – Pavements have been completed to a “reasonable” standard and will probably need to be revisited before to long.

81/2022 – 8. Ash Tree – to consider quotes and appoint a contractor to remove the Ash Tree

Resolved to remove the tree to ground level. Too look at the possibility of saving some 3ft lengths of branches for creating pillars around the woodland area.

Resolved to appoint Tree Man Dan to carry out the work.

82/2022 – 9. CPC Update

- a. **To appoint a replacement Councillor to the CPC following the resignation of Cllr Brookes.**
 - i. Cllr Welch appointed.

b. Note ROSPA Report

i. Noted

c. Resolve to accept existing DBS Checks for Cllrs Moulson and Leah and also Mrs B Moulson.

i. Resolved to accept. Cllr Leah will also carry out some training in the future.

d. Resolve to appoint a responsible person to carry out monthly safety checks of the Community Park

i. Resolved to appoint Cllr Moulson.

e. Resolve to agree Community Park 5 year plan be referred to as “Strategic Plan” for the basis of Grant applications and to add a sub title to indicate that it is dependent upon grants and fund raising. – Resolved

f. Resolve to increase the budget allocation for the swings in order that suitable ones can be obtained. Proposed – Cllr Mellor, Second – Cllr Swift – Resolved

g. Note update on Swings, Goal Posts and Electricity supply. – Noted

83/2022 - 10. To note progress with land purchase proposal - Noted

84/2022 - 11. To discuss - Jubilee Green Canopy

Free bundle – approx. 30 trees (whips)

Cllr Swift has obtained a quote for 175 whips along with the relevant protection and stakes.

Clerk to obtain quotes for Flailing the land inside the Highgate Lane end to tidy it up in preparation for planting trees. Cllr Swift to get quote for a specific commemorative tree.

85/2022 - 12. Finance Matters

a. Election of a Finance and Audit sub committee –

a. Cllrs Mellor, Swift, Welch

b. To note the correspondence concerning the External Auditor Appointment Arrangements - Noted

c. Resolve to donate £250 to the CPC – Resolved

86/2022 - 13. Finance

Balance b\l = £6553.58 + Reserve of £6623.12 = £13176.70

Payments to approve retrospectively.

Glendale	Grass Cutting GC446-PC-03519	348.00
J HAYCRAFT	Pay\Exp July 2022	180.00
WLDC	Defib Support	100.00
CPC	VAT Refund	30.09
D LEAH	Plants for boxes	36.91
Glendale	Grass Cutting GC446-PC-03586	348.00

J HAYCRAFT	Pay\Exp August 2022	180.00
Glendale	Grass Cutting GC446-PC-03655	234.00
AJ WILLIAMS	Grass Verges 8809	342.00
	Total	1799.00

Income

Northern Power	Wayleave	16.94
NPC	1\2 Share ROSPA	35.00
NPC	Half share of Grass GC446PC03655	97.50
NPC	Half share of Grass GC446PC03586	145.00
NPC	Half share of Grass GC446PC03519	145.00
NPC	1/2 Share Insurance Uplift	31.31
	Total	470.75

Payments to approve

Rospa	Inspection Fee	84.00
AJ WILLIAMS	Grass verges 8880	228.00
PKF	Audit Cost	426.00
Glendale	Grass cutting GC446-PC-03717	174.00
	Total	912.00

Balance c\f

Balance c\f = £4313.33 + Reserve of £6623.12 = £10936.45

87/2022 - 14. Date of next meeting – 15 November 2022

November meeting – Hedges around cemetery.

Spraying around sets.