

**OWMBY-BY-SPITAL PARISH COUNCIL MEETING**  
**12th July 2022**  
**St Peters and St Pauls Church, Owmbly by Spital**  
**commencing at 7pm.**

**NOTES**

**Chaired by Cllr Crompton-Howe**

**Present Cllrs Leah, Mellor and Swift**

**Public 3 & Councillor Bunney**

**59/2022 To receive reports from County & District Councillors & Police, if present**

Note - Police report provided by PCSO Law

Cllr Bunney gave his report regarding policing. He indicated that the service was unacceptable and has requested a meeting to look into the various issues. In the future he would like to involve the Parish Councils.

The new terminology for Defibrillators is "Heart Stop". Areas are encouraged to promote the presence of their machines.

Great Lincolnshire – LCC with NE Lincolnshire and North Lincolnshire Councils are lobbying to set up Greater Lincolnshire.

UK Shared Prosperity Fund – WLDC have £2.7m which must be spent across the area in crime, community infrastructure etc.

Section 105 office is considering how to engage with Parishes.

Cllr Bunney's full report can be found on our web site.

**60/2022 Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting. – none received**

**61/2022 To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation – none declared**

**62/2022 To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes**

**a. Meeting held on 10 May 2022**

Resolved to accept the minutes as a true record.

**b. Annual Parish council meeting held on 10 May 2022**

Resolved to accept the minutes as a true record.

**63/2022 Policies & Documents**

- **To resolve to accept the following**
  - **Co-Option Policy (New)**
    - Resolved to adopt the Co-option Policy
  - **Disciplinary and Grievance Policy (New)**
    - Resolved to adopt the Disciplinary and Grievance Policy

- **Dignity at Work Policy (New)**
  - Resolved to adopt the Dignity at Work Policy
- **Equality Policy (New)**
  - Resolved to adopt the Equality Policy
- **Personnel Committee ToR (New)**
- Resolved to adopt the Personnel Committee ToR
- **Finance Policy (Review)**
  - Resolved to adopt the Finance Policy
- **Standing Orders (Review)**
  - Resolved to adopt the Standing Orders

#### **64/2022 Co-option of new Councillor.**

Ahead of the meeting a message was sent by a member of the CPC to 3 Councillors in an attempt to influence the decision for the election. This council is comfortable that there is a transparent selection process in place and will proceed on this basis.

- **To hear from the applicants**
- **Resolve to go into closed session due to the likely disclosure of confidential information as defined in Section1 (2) of the Public Bodies (Admission to Meetings) Act 1960**
  - **Prop Cllr Leah**
  - **Second Cllr Mellor**
- **For councillors to discuss and vote on the new Councillor.**

#### **65/2022 Welcome new councillor and complete declaration of office.**

The meeting was re-opened to the public. The announcement of the new councillor will be given once further deliberation has taken place.

#### **66/2022 Election of Personnel committee**

Cllrs Leah, Mellor, Swift – elected to the committee. A formal meeting will be arranged in due course for the election of a chair.

#### **67/2022 Platinum Jubilee**

- The closing report was noted.

#### **68/2022 Highways Matters – Pavements**

- Information concerning the pavement works has been shared to the Parish Council and published to the web site
- Clerk to request path is edged to prevent encroachment.

#### **69/2022 Ash Tree – to consider quotes and appoint a contractor to remove the Ash Tree**

##### **3 quotes have been received –**

Clerk to ask all to provide evidence that any Health and Safety concerns are addressed and a full risk assessment is provided, a method statement and evidence of public liability insurance.

Clerk to check - Is there an expectation that the tree is taken out completely due to the Ash dieback?

### 70/2022 CPC Update

- Note findings of public consultation
- Resolve to accept the Business Plan
- Resolve to accept the proposed budget for the remainder of 2022 and to the end of 2023.
- Resolve to accept the Terms and Conditions for hire of the park by members of the public.

All items were noted as received and will be fully addressed in the Joint meeting with Normanby by Spital PC on 20<sup>th</sup> July .

### 71/2022 To note proposal in relation to purchase of land

It was noted that a proposal had been received in relation to purchase a strip of land at the south end of the field.

Questions need raising with WLDC and legal advice needs to be taken in relation to the 106 agreement.

S106 would need amending with permission from WLDC.

Further discussion will take place at a Joint meeting.

### 72/2022 Finance Matters

**Balance BF - 8,276.62 + Reserve of £6623.12 = £14899.74**

**Payments to approve retrospectively.**

West Stockwith	Audit Cost	<b>50.00</b>
Glendale	Grass Cutting - GC446-PC-03459	<b>462.00</b>
NPC	Grass Cutting - 2021	<b>90.00</b>
J HAYCRAFT	Pay\Exp May 2022	<b>180.00</b>
AJ Williams	Grass Verges 7404	<b>228.00</b>
AJ Williams	Grass Verges 7299	<b>228.00</b>
Unity Trust	Service Charge	<b>18.00</b>
J HAYCRAFT	Pay\Exp June 2022	<b>180.20</b>
	Total	<b>1436.20</b>

### Income –

HMRC	VAT Refund	<b>235.37</b>
NPC	1\2 Share SLCC	<b>60.00</b>
NPC	1\2 Share Cemetery Rates	<b>91.07</b>
NPC	1\2 Share Grass	<b>192.50</b>
PARISHIONER	Grave Purchases	<b>1,050.00</b>
J Haycraft	Overpayment of expenses	<b>5.00</b>

	Total	1633.94
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**Payments to approve**

Zurich	Insurance	322.38
LALC	CILCA Training	300.00
AJ WILLIAMS	Verges 8702	228.00
NPC	1\2 Share Cemetery Income	525.00
NPC	Donation for Jubilee Event	400.00
	Total	1775.38

**Balance to be Carried forward = £6698.98 + Reserve of £6623.12 = £13322.10**

All items approved for payment.

Items received after the agenda was published were also approved:

TJ Bookkeeping	Payroll Admin	18.00
HMRC	PAYE\Tax	127.40
	Total	145.40

**Revised Balance c\f = £6553.58 + Reserve of £6623.12 = £13176.70**

73/2022 Date of next meeting – 13 September 2022

Meeting closed at 20:57