

**OWMBY-BY-SPITAL PARISH COUNCIL MEETING**  
**16<sup>th</sup> May 2023**  
**St Peters and St Pauls Church, Owmbly by Spital**  
**commencing at 7pm.**

**Present Cllrs Crompton Howe, Leah, Swift and Welch**

**Public – One**

Meeting commenced at 7.01pm

There was correspondence ahead of the meeting from a parishioner expressing concern over the vandalism occurring in the community park. There was a suggestion to investigate CCTV coverage of the area. The council agreed that the clerk would look into this and bring it to a future agenda.

**NOTES**

Cllr Leah Chaired the start of the meeting.

**26/2023 Election of Chairman and sign the declaration of acceptance of office.**

Nominated – Cllr Graham Crompton Howe  
Cllr Swift – Proposed  
Cllr Leah – Seconded

**RESOLVED** to appoint Cllr Crompton Howe as Chair. Declaration of acceptance signed at the meeting in presence of the clerk.

**27/2023 Election of Vice Chairman and sign the declaration of acceptance of office.**

Nominated – Cllr Denise Leah  
Cllr Crompton-Howe - Proposed  
Cllr Welch – Seconded

**RESOLVED** to appoint Cllr Leah as Vice Chair. Declaration of acceptance signed at the meeting in presence of the clerk.

**28/2023 Co-option of new councillor**

Mr Davis had come forward to be co-opted onto the council as there was a vacancy following Cllr Mellor not re-standing.  
Cllr Crompton Howe - Proposed  
Cllr Welch – Seconded

**RESOLVED** to Co-opt Mr Michael Davis to the council. Declaration of acceptance signed at the meeting in presence of the clerk.

Cllr Davis then joined the meeting as a Parish Councillor

**29/2023 Chairman's welcome and opening remarks** – Cllr Crompton Howe welcomed Cllr Davis to the council. He thanked the councillors and clerk for their support over the last year. The council has worked together as a team and continued with a professional and friendly attitude to the issues faced. Thanks were also extended to Cllr Mellor for his service to the Council over the passed years.

**30/2023 To receive reports from County & District Councillors & Police, if present**

Cllr Duguid has been elected as District Councillor. – he was not present.  
Cllr Bunney had previously sent comments to the clerk as follows:  
There are issues county wide over policing. There are 7 PCSO's based in Gainsborough. 4 will be covering Gainsborough and the remaining 3 will cover Gainsborough and surrounding area.

Normanby by Spital will only have 1 PC covering our area based at Welton.  
Concerns over road flooding. (Cllr Davey – is the lead in this area). **Cllr Bunney will raise the gully issue with Highways.**  
**Rural Prosperity Fund** is available for applications. – Expression of interest form should be completed.  
There was no police report

**31/2023 Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting. **None Received**

**32/2023 To receive declarations of interest under the Localism Act 2011** – being any pecuniary interest in agenda items not previously recorded on Members’ Register of Interests and any written requests for dispensation - **None**

**33/2023 To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes**

Meeting held on 14 March 2023 **RESOLVED**

#### **34/2023 CPC Update**

##### **Events Update**

Car Boot moved to 10<sup>th</sup> June due to clash with football.  
Tea party has been postponed due to cost implications  
Events need to be published.

##### **Accounts Update –**

Funds £4445 as at 31 March 2023. £1,051.06 due to be transferred from OPC to the CPC in respect of VAT refund for 2022/2023.

Purchase order has been raised for the electricity connection and funds from iGas are on the way.

##### **Swings update**

Cllr Widdison is to provide the list of materials required for installing the swings and they will be installed when weather and time permit.

##### **Health and Safety Update**

The barbed wire has been removed from the old orchard. Cllr Moulson continues to check the equipment.

##### **Grant Update**

iGas grant is forthcoming. In order to apply for grants a project needs mapping out so it is suggested that we have a review of what projects we need and how to present them. Details of the Rural Prosperity Fund have been shared with the CPC.

#### **35/2023 Cemetery update**

Plots continue to be purchased and headstone permits providing revenue to the council.

#### **36/2023 Policies –**

Vexatious Complaints Policy – **RESOLVED**

Community Park Terms of Reference – **RESOLVED**

Safeguarding policy – Review (no changes) - **RESOLVED**

Volunteer Policy – Review (no changes) - **RESOLVED**

Risk Management Policy – Review (no changes) - **RESOLVED**

Social Media Policy – Review (no changes) - **RESOLVED**

List of Cemetery Charges – Review (no changes) - **RESOLVED**

**37/2023 Village Planters**

**RESOLVED** to allocate £50 to purchase plants.

**38/2023 Finance Matters**

To approve removal of Cllr Mellor as Signatory – **RESOLVED**

To approve Cllr Swift as a new Signatory – **RESOLVED**

To approve and sign the Council's Annual Governance Statement for the 2022/2023 Annual Return for the financial year ended 31.3.23 prior to submission for external audit. **RESOLVED**

To approve and sign the Council's Annual Accounting Statements for the 2022/2023 Annual Return for the financial year ended 31.3.23 prior to submission for external audit. **RESOLVED**

|                                |                           |       |                   |    |                   |                  |                   |
|--------------------------------|---------------------------|-------|-------------------|----|-------------------|------------------|-------------------|
|                                |                           |       |                   |    |                   |                  |                   |
|                                |                           | Total | <b>£12,494.75</b> |    | <b>£12,494.75</b> | <b>£4,512.99</b> | <b>£17,007.74</b> |
| <b>Expenditure</b>             | .gov.uk Domain            |       | 132.00            |    |                   |                  |                   |
|                                | Hosting                   |       | 59.98             |    |                   |                  |                   |
|                                | Annual Training Scheme    |       | 120.00            |    |                   |                  |                   |
|                                | Annual Subs               |       | 140.99            |    |                   |                  |                   |
|                                | Annual Membership         |       | 56.00             |    |                   |                  |                   |
|                                | Non Domestic Rates        |       | 191.24            |    |                   |                  |                   |
|                                | Bench Seat                |       | 516.00            |    |                   |                  |                   |
|                                | Refund Overpayment        |       | -64.80            |    |                   |                  |                   |
|                                | Grass - March             |       | 702.00            |    |                   |                  |                   |
|                                | Seeds for Wildflower area |       | 31.99             |    |                   |                  |                   |
|                                | Labels for seeds          |       | 12.95             |    |                   |                  |                   |
|                                | PAYE 10-12                |       | 144.80            |    |                   |                  |                   |
|                                | Clerks Pay\Exp April 202  |       | 193.00            |    |                   |                  |                   |
|                                | Total                     |       | <b>£2,236.15</b>  | bf | <b>£10,258.60</b> | <b>£4,512.99</b> | <b>£14,771.59</b> |
| <b>Payments Pending Action</b> | NPC 50% Share Plot 113    |       | 250.00            |    |                   |                  |                   |
|                                | NPC 50% Share Permit V    |       | 40.00             |    |                   |                  |                   |
|                                | Grass April               |       | 954.00            |    |                   |                  |                   |
|                                | TJ Book Keeping           |       | 18.00             |    |                   |                  |                   |
|                                | Plaque - McFarlane        |       | 11.99             |    |                   |                  |                   |
|                                | Plaque - Summers          |       | 8.99              |    |                   |                  |                   |
|                                | Audit Fees                |       | 50.00             |    |                   |                  |                   |
|                                | VAT Refund to CPC         |       | £1,051.06         |    |                   |                  |                   |
|                                | Total                     |       | <b>£2,384.04</b>  |    |                   |                  |                   |
|                                |                           |       |                   | cf | <b>£7,874.56</b>  | <b>£4,512.99</b> | <b>£12,387.55</b> |

**RESOLVED TO APPROVE ALL PAYMENTS**

**39/2023 Next scheduled meetings**

Tuesday 11 July - changed from previously advertised

Tuesday 19 September – Apologies received from Cllr Leah

Tuesday 14 November - changed from previously advertised

Meeting closed at 19:44