

OWMBY-BY-SPITAL PARISH COUNCIL
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11 January 2022 7pm

St Peters Church, Owmbly By Spital

MINUTES

PRESENT - Cllrs Crompton Howe, Leah, Brooke, Swift, Mellor and the Clerk.

Public – 2 members, Cllr Bunney

- 1/2022. Apologies for absence
- 2/2022. Public Participation
- 3/2022. Reports from County & District Councillors & Police, if present
- i. County council looking for funding for road. Budget cut by £12m - Potholes and verges.
 - ii. Increase of 3% potentially to cover Social Care requirements.
 - iii. Highgate Lane and Caenby Road has been referred to Joe Phillips – waiting for notification – possibly on next.
 - iv. Member of the public - Outer Circle
 - v. Signs outside the park on the list for being dealt with.
 - vi. Ash Tree – is also on the list to be dealt with. WLDC enforcement team have also been asked to look into it.
 - vii. Harrison’s Yard – Victoria Stevens at WLDC – contact point.
 - viii. Fly Tipping - Andy Gray – looks into the issues and they are currently prosecuting people in the District.
 - ix. Council encourage reporting of all potholes etc.
- DC Report – Reminder to claim the Councillor Initiative Fund – Agenda item for next meeting
- 4/2022. To receive declarations of interest in accordance with the 2011 Localism Act – Non declared
- 5/2022. To approve notes of the previous meeting held previously:
- a) 9th November 2021 – resolved to approve
- 6/2022. Matters arising from the November meeting – No matters arising
- 7/2022. Correspondence –
- Consultation reference – Clerk to send collective response in favour of the 3%.
- 8/2022. Platinum Jubilee
1. Suggestion to form a working party with NPC to ensure that events are diverse, covering a range of activities. The working committee will carry out a consultation with the two villages.
 2. Possible suggestions are a Platinum Garden, Platinum Pathway and/or an event.
 3. Cllr Swift and Cllr Brooke to represent OPC on the working committee – to meet at Cllr Elliott’s (NPC) on 18th January.
- 9/2022. Health and Safety Policy – resolved to accept. Volunteers should sign to indicate they have read and

understood the policy. Signatures could be annual and reviewed when the policy is renewed.

10/2022. Risk Management Policy – Resolved to accept and implement requirements in due course.

11/2022. 5 year plan update – IB working on Bridle paths.

12/2022. Cemetery update

1. Cemetery Pricing Structure and Terms of use – Resolved to accept.
2. All agreed to the storage of the record books in St Peters Church Owmbly.
3. Suggest to form a working party with NPC – Cllr Mellor & Cllr Leah volunteered to represent Owmbly.
4. Cllr Crompton Howe thanked the Clerk and Cllr Elliott for the work undertaken.

13/2022. CPC - Discussion around Electricity and Water into the field with a view to applying to the trust. The issue to be resolved is where it is terminated and what into. Expectation to take to the trust is to terminate into a secure box just inside the field. Cllr Widdison requested 3 quotes 1 into a container. 1 into a box. 1 into a larger “hub”. Phil Jackman – chair CPC to finalise quote for presentation to the trust. Focus needed on getting the services into the field.

14/2022. Highways Matters

See item 3/2022 above - Cllr Bunney’s report.

Grit bins need filling. Bin at Saxby Rd, Fen Road needs re-siting as wind blows the lid open. Clerk to contact WLDC regarding responsibility for filling and siting.

15/2022. Grass and Hedges

1. Nigel Heather and Green Grass informed – no longer required as they were not successful in their tender for cutting the hedges and grass.
2. Williams awarded the contract for the verges. Glendale awarded the contract for the maintenance of the community park and cemetery
3. Cllr Crompton Howe to discuss with Cllr Widdison (NPC) over prioritizing work.

16/2022. Precept – Cllr Brooke – suggested to reduce the precept and use the reserves. Majority agreed to stay with previously agreed. – Final Precept Resolved and to be submitted to WLDC

17/2022. Finance & accounts for payment- Resolved to accept payments below.

1. Balance at last meeting – £7813.98
2. **Payments since last meeting -**

11-Nov	BT	GREENGRASS	Cemetery Grass	96.16
11-Nov	BT	D LEAH	Bulbs	101.69
11-Nov	BT	D MELLOR	Notice Board Move and Refurbishment	71.10
11 Nov	CHQ	RBL	Wreath	17.00
6 Dec	BT	J HAYCRAFT	Clerks Pay – Nov	202.12
31 Dec	BT	Unity	Service Charge	18.00
31 Dec	BT	J HAYCRAFT	Clerks Pay – Dec	177.00

3. **Balance c/f 7130.91**

18/2022. Planning – 144157 – No issues were identified

19/2022. Meetings for forthcoming year

- a. 8 March – Cllr Swift sends apologies in advance/
- b. 10 May – Annual Parish Meeting & Annual Council Meeting
- c. 14 June - ? (Subject to completion of Audit)
- d. 12 July
- e. 13 September
- f. 8 November (Precept)

Public asked to leave at 20:55

20/2022. Closed session – CPC ToR

A discussion took place around the proposed Terms of Reference for the Community Park Committee. Various items were suggested for amendment and addition.