

**OWMBY-BY-SPITAL PARISH COUNCIL MEETING**  
**11 July 2023**  
**St Peters and St Pauls Church, Owmbly by Spital**  
**commencing at 7.15pm**

**Present Cllrs Crompton Howe, Davis, Leah, Swift and Welch**

**Public – None**

Meeting commenced at 7.15pm

NOTES

**40/2023 - To receive reports from County & District Councillors, if present**

Cllr Bunney – talked on community facilities fund has been given to WLDC to distribute to the communities. Main fund is for community facilities and for encouraging cohesion. It needs to be spent by March 2025. Suggests to look at a project that we could submit. There may be some match funding depending on how much is requested.

**41/2023 - Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting. – None received**

**42/2023 - To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation – None received**

**43/2023 - To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes of the meeting held on 16 May 2023 - RESOLVED**

**44/2023 - Planning Applications –**

21 Fen Road – Homeowner wishes to add a drop kerb. This council would suggest a permeable solution to the driveway as the planned approach could cause issues on a road that is already susceptible to flooding.

**45/2023 - CPC Update**

**Grant Update**

Footpath – A grant has been received for the footpath on the park and will be ringfenced until such a time as the work can be carried out. Decisions are still to be made as to the format of the path.

Sport For All - It has been proposed to apply for a grant for a trim trail. The application window is open until March 2024.

**Project Update**

The Swings were installed and thanks were given to those who carried out this work particularly Cllr Widdison who gave up his own time to install the swings. Thanks go to Fox Owmbly for donating the top soil used to level around the swings.

An electricity supply is due to be installed on 4<sup>th</sup> September on the Community Park.

**Health and Safety Update**

The previously donated picnic bench has been removed from the field due to damage and being beyond economical repair. The donor has been notified and thanked.

The climbing frame has some damage to the ropes but it is still safe due to the metal ropework in side.

Rospa have been instructed to carry out their checks and this will be done in the next couple of months. A request has also been made for them to provide a tailor made risk assessment at an additional cost of £30.

Concerns have been raised about the electric fence on the south side of the field and the parishioner has been approached about turning it off and close the gap.

In time the benches currently situated in the park will need replacing due to their condition and the safety concerns that raises. It is proposed that when the benches reach the end of serviceable life they are removed and where possible the donor is notified so they can be given the option to replace with a new bench in a style approved by both councils. – All were in favour of this approach.

**46/2023 - Community Park Hedge at South edge. – Discuss and resolve response re Proposal from Parishioner.**

There is a live electric fence on an adjoining property at the south edge of the park. The landowner has offered to put a fence across the gap and has requested pedestrian access to be granted.

It was RESOLVED unanimously to reject the proposal to put access into the field.

**47/2023 - Community Park Electricity Installation – To resolve who takes responsibility for the Standing Charges**

Cllr Crompton Howe proposed that the CPC take responsibility for paying the standing charge initially with a view to reviewing in advance of budgeting for 2025/2026

**48/2023 - Cemetery update**

£25 Compensation for damage to the building has been received and this will go towards repairs.

**49/2023 - Policies –**

Standing Orders - Resolve to accept (no changes) – RESOLVED

Finance Regulations - Resolve to accept (no changes) – RESOLVED

Health and Safety policy – Resolve to accept (no changes) – RESOLVED

Dignity at Work Policy – Resolve to accept (no changes) – RESOLVED

Discipline and Grievance Policy – Resolve to accept (no changes) – RESOLVED

Equality Policy – Resolve to accept (no changes) – RESOLVED

Personnel Committee ToR – Resolve to accept (no changes) – RESOLVED

Proposed that Cllrs Davis, Leah and Swift form the Personnel Committee. -  
RESOLVED

**50/2023 - Finance Matters**

- a. To approve the bank reconciliation and payments as shown.

<b>Bank Rec for July 2022</b> (Prepared 4 July 2023)							
					<b>Current</b>	<b>Reserve</b>	<b>Total</b>
Balance at 15 May 2023				cf	£7,874.56	£4,512.99	£12,387.55
<b>Receipts</b>	Drapers		80.00				
	NPC	Grass Mar/Apr	500.00				
	NPC	Half Share Rates	95.62				
		Compensation	£25.00				
		<b>Total</b>	<b>£700.62</b>		<b>£8,575.18</b>	<b>£4,512.99</b>	<b>£13,088.17</b>
<b>Expenditure</b>	Oliver Brown	Trees	68.88				
	Clerks Pay	May-23	203.00				
	AJ Williams	Grass - May	828.00				
	Clerks Pay	Jun-23	203.00				
	Unity	Service Charge	18.00				
		<b>Total</b>	<b>£1,320.88</b>				
				bf	£7,254.30	£4,512.99	£11,767.29
<b>Payments Pending Action</b>	Clerks Pay	Adjustment	10.00				
	NPC	1½ Share Permit	40.00				
	JRB	Poo bags (reimburse c	70.56				
	Zurich	Insurance	401.53				
	D Leah	Plants	53.51				
	WLDC	Uncontested Election	93.87				
	AJ Williams	Grass June	828.00				
	HMRC	PAYE Apr-Jun	£144.60				
	CPC	Transfer CIF	£400.00				
		<b>Total</b>	<b>£2,042.07</b>				
				cf	£5,212.23	£4,512.99	£9,725.22
<b>Earmarked funds</b>							
Community Infrastructure L	In reserve						£225.09
Community Infrastructure L	In reserve						£725.29
Cllr Summers CIF	In Current						£400.00

## RESOLVED

- Next scheduled meetings  
Tuesday 19 September – apologies from Cllr Leah

Tuesday 14 November - changed from previously advertised

Meeting closed 20:32