

# Owmbly By Spital Parish Council

c\o 11 Highgate Lane, Normanby by Spital LN8 2HQ

Tel: 07766 396061

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NOTICE IS HEREBY GIVEN and Members are summoned to attend a meeting of the Parish Council to be held in St Peters and St Pauls Church Owmbly by Spital on Tuesday 27 September 2022 at 7 p.m. at which the under mentioned business will be transacted

There will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Committee.

Julie Haycraft Parish Clerk

## A G E N D A

1. To receive reports from County & District Councillors & Police, if present
2. Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. To formally note Cllr Welch as new councillor.
4. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members’ Register of Interests and any written requests for dispensation
5. To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes
  - a. Meeting held on 12 July 2022
6. Policies & Documents
  - a. To resolve to accept the following
    - Publication Scheme under the Freedom of Information act 2000
    - Statement of Internal Controls
    - Document Retention Policy
7. Highways Matters – Pavements
8. Ash Tree – to consider quotes and appoint a contractor to remove the Ash Tree
9. CPC Update
  - a. To appoint a replacement Councillor to the CPC following the resignation of Cllr Brookes.
  - b. Note ROSPA Report
  - c. Resolve to accept existing DBS Checks for Cllrs Moulson and Leah and also Mrs B Moulson.
  - d. Resolve to appoint a responsible person to carry out monthly safety checks of the Community Park
  - e. Resolve to agree Community Park 5 year plan be referred to as “Strategic Plan” for the

basis of Grant applications and to add a sub title to indicate that it is dependent upon grants and fund raising.

- f. Resolve to increase the budget allocation for the swings in order that suitable ones can be obtained.
- g. Note update on Swings, Goal Posts and Electricity supply.

10. To note progress with land purchase proposal

11. To discuss - Jubilee Green Canopy

Have the trees been ordered?

If so what species and how many?

When is planting to take place and where?

Who will be responsible for the care in the early stages so that they survive?

12. Finance Matters

- a. Election of a Finance and Audit sub committee
- b. To note the correspondence concerning the External Auditor Appointment Arrangements
- c. Resolve to donate £250 to the CPC

**13. Finance**

**Balance b\l f = £6553.58 + Reserve of £6623.12 = £13176.70**

**Payments to approve retrospectively.**

Glendale	Grass Cutting GC446-PC-03519	348.00
J HAYCRAFT	Pay\Exp July 2022	180.00
WLDC	Defib Support	100.00
CPC	VAT Refund	30.09
D LEAH	Plants for boxes	36.91
Glendale	Grass Cutting GC446-PC-03586	348.00
J HAYCRAFT	Pay\Exp August 2022	180.00
Glendale	Grass Cutting GC446-PC-03655	234.00
AJ WILLIAMS	Grass Verges 8809	342.00
	<b>Total</b>	<b>1799.00</b>

**Income**

Northern Power	Wayleave	16.94
NPC	1/2 Share ROSPA	35.00
NPC	Half share of Grass GC446PC03655	97.50

NPC	Half share of Grass GC446PC03586	145.00
NPC	Half share of Grass GC446PC03519	145.00
NPC	1/2 Share Insurance Uplift	31.31
	<b>Total</b>	<b>470.75</b>

**Payments to approve**

Rospa	Inspection Fee	84.00
AJ WILLIAMS	Grass verges 8880	228.00
PKF	Audit Cost	426.00
Glendale	Grass cutting GC446-PC-03717	174.00
	<b>Total</b>	<b>912.00</b>

**Balance c\f**

**Balance c\f = £4313.33 + Reserve of £6623.12 = £10936.45**

14. Date of next meeting – 15 November 2022