

# Owmbly By Spital Parish Council

c\o 11 Highgate Lane, Normanby by Spital LN8 2HQ

Tel: 07766 396061

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NOTICE IS HEREBY GIVEN and Members are summoned to attend a meeting of the Parish Council to be held in St Peters and St Pauls Church Owmbly by Spital on Tuesday 12 July 2022 at 7.00 p.m. at which the under mentioned business will be transacted

There will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Committee.

Julie Haycraft Parish Clerk

## A G E N D A

1. To receive reports from County & District Councillors & Police, if present
2. Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members’ Register of Interests and any written requests for dispensation
4. To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes
  - a. Meeting held on 10 May 2022
  - b. Annual Parish council meeting held on 10 May 2022
5. Policies & Documents
  - a. To resolve to accept the following
    - i. Co-Option Policy (New)
    - ii. Disciplinary and Grievance Policy (New)
    - iii. Dignity at Work Policy (New)
    - iv. Equality Policy (New)
    - v. Personnel Committee ToR (New)
    - vi. Finance Policy (Review)
    - vii. Standing Orders (Review)
6. Co-option of new Councillor.
  - a. To hear from the applicants
  - b. Resolve to go into closed session due to the likely disclosure of confidential information as defined in Section1 (2) of the Public Bodies (Admission to Meetings) Act 1960
  - c. For councillors to discuss and vote on the new Councillor.
7. Welcome new councillor and complete declaration of office.
8. Election of Personnel committee
9. Platinum Jubilee

- a. To note the closing report on the event.

10. Highways Matters – Pavements

11. Ash Tree – to consider quotes and appoint a contractor to remove the Ash Tree

12. CPC Update

- a. Note findings of public consultation
- b. Resolve to accept the Business Plan
- c. Resolve to accept the proposed budget for the remainder of 2022 and to the end of 2023.
- d. Resolve to accept the Terms and Conditions for hire of the park by members of the public.

13. To note proposal in relation to purchase of land

14. Finance Matters

**Balance BF - 8,276.62 + Reserve of £6623.12 = £14899.74**

**Payments to approve retrospectively.**

West Stockwith	Audit Cost	<b>50.00</b>
Glendale	Grass Cutting - GC446-PC-03459	<b>462.00</b>
NPC	Grass Cutting - 2021	<b>90.00</b>
J HAYCRAFT	Pay\Exp May 2022	<b>180.00</b>
AJ Williams	Grass Verges 7404	<b>228.00</b>
AJ Williams	Grass Verges 7299	<b>228.00</b>
Unity Trust	Service Charge	<b>18.00</b>
J HAYCRAFT	Pay\Exp June 2022	<b>180.20</b>
	Total	<b>1436.20</b>

**Income –**

HMRC	VAT Refund	<b>235.37</b>
NPC	1/2 Share SLCC	<b>60.00</b>
NPC	1/2 Share Cemetery Rates	<b>91.07</b>
NPC	1/2 Share Grass	<b>192.50</b>
PARISHIONER	Grave Purchases	<b>1,050.00</b>
J Haycraft	Overpayment of expenses	<b>5.00</b>
	Total	<b>1633.94</b>

**Payments to approve**

Zurich	Insurance	<b>322.38</b>
LALC	CILCA Training	<b>300.00</b>
AJ WILLIAMS	Verges 8702	<b>228.00</b>

NPC	1½ Share Cemetery Income	<b>525.00</b>
NPC	Donation for Jubilee Event	<b>400.00</b>
	Total	<b>1775.38</b>

**Balance to be Carried forward = £6698.98 + Reserve of £6623.12 = £13322.10**

15. Date of next meeting – 13 September 2022