

OWMBY-BY-SPITAL PARISH COUNCIL

Dear Councillor,

You are hereby summoned to attend the next meeting of the Council on **29th June 2021**, which will be held in Owmbly by Spital Parish Church at **7pm**. Face coverings must be worn in line with government guidance.

The business to be dealt with at the meeting is listed in the agenda. Public Questions will be taken for a period of 15 minutes following any apologies for absence.

Julie Haycraft

Parish Clerk

AGENDA

1. Apologies for absence
2. Public Participation
3. Reports from County & District Councillors & Police, if present
4. To receive declarations of interest in accordance with the 2011 Localism Act
5. To approve notes of the previous meeting held previously:
 - a) 11th May 2021
6. Matters arising from the May meeting
7. Correspondence
8. To resolve the Finance Policy
9. To resolve the Terms of Employment and pay for the Clerk
10. Community field and CPC update
11. 5 year plan update
12. Cemetery update – maintenance plan and making good.
13. Highways Matters
14. Action regarding Trees on Normanby Road
15. Finance & accounts for payment-

Payments received- VAT Reclaim – £1302.77 (£865.10 - CPC as shown below)

Payments made between meetings-

Who	What	Ref	How Much
Green Grass Contracting	Half Cost of Hedge Cutting	8	£120.00
Julie Haycraft	Clerks Pay\Exp May 2021	9	£172.60
MKS	Grass cutting Inv 2455	10	£192.00
Julie Haycraft	Postage Costs	11	£8.95
TJ Book Keeping	Payroll setup and Mths 1-3	12	£93.00
CPC	Transfer VAT Reclaim to CPC	13	£865.10

Payments to be made -

16. AGAR Report

17. Planning

18. Defibrillator

19. Date and time of next meeting – 13th July