

# Owmbly By Spital Parish Council

c\o 11 Highgate Lane, Normanby by Spital LN8 2HQ

Tel: 07766 396061

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NOTICE IS HEREBY GIVEN and Members are summoned to attend a meeting of the Parish Council to be held in St Peters and St Pauls Church Owmbly by Spital on Tuesday 16 May at 7 p.m. at which the under mentioned business will be transacted

There will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Committee.

Julie Haycraft Parish Clerk

## A G E N D A

1. Election of Chairman and sign the declaration of acceptance of office.
2. Election of Vice Chairman and sign the declaration of acceptance of office.
3. Co-option of new councillor
4. Chairman's welcome and opening remarks
5. To receive reports from County & District Councillors & Police, if present
6. Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
7. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation
8. To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes
  - a. Meeting held on 14 March 2023
9. CPC Update
  - a. Events Update
  - b. Accounts Update
  - c. Swings update
  - d. Health and Safety Update
  - e. Grant Update
10. Cemetery update
11. Policies –
  - a. Vexatious Complaints Policy – Resolve to accept
  - b. Community Park Terms of Reference – Resolve to accept changes
  - c. Safeguarding policy – Review (no changes)
  - d. Volunteer Policy – Review (no changes)
  - e. Risk Management Policy – Review (no changes)
  - f. Social Media Policy – Review (no changes)
  - g. List of Cemetery Charges – Review (no changes)
12. Village Planters
13. Finance Matters
  - a. To approve removal of Cllr Mellor as Signatory
  - b. To approve Cllr Swift as a new Signatory

- c. To approve and sign the Council's Annual Governance Statement for the 2022/2023 Annual Return for the financial year ended 31.3.23 prior to submission for external audit.
- d. To approve and sign the Council's Annual Accounting Statements for the 2022/2023 Annual Return for the financial year ended 31.3.23 prior to submission for external audit.

<b>Bank Rec for May 2023</b>		(Prepared 9 May 2023)					
					<b>Current</b>	<b>Reserve</b>	<b>Total</b>
Balance at 1 April 2023				bf		£4,512.99	£4,512.99
<b>Receipts</b>	McFarlane		480.00				
	WLDC		9,985.00				
	Lincs Coop (Wilkinson)		80.00				
	HMRC		£1,449.75				
	Marshalls (Crowe)		£500.00				
		<b>Total</b>	<b>£12,494.75</b>		<b>£12,494.75</b>	<b>£4,512.99</b>	<b>£17,007.74</b>
<b>Expenditure</b>	.gov.uk Domain		132.00				
	Hosting		59.98				
	Annual Training Scheme		120.00				
	Annual Subs		140.99				
	Annual Membership		56.00				
	Non Domestic Rates		191.24				
	Bench Seat		516.00				
	Refund Overpayment		-64.80				
	Grass - March		702.00				
	Seeds for Wildflower area		31.99				
	Labels for seeds		12.95				
	PAYE 10-12		144.80				
	Clerks Pay\Exp April 202		193.00				
		<b>Total</b>	<b>£2,236.15</b>	bf	<b>£10,258.60</b>	<b>£4,512.99</b>	<b>£14,771.59</b>
<b>Payments Pending Action</b>	NPC 50% Share Plot 113		250.00				
	NPC 50% Share Permit V		40.00				
	Grass April		954.00				
	TJ Book Keeping		18.00				
	Plaque - McFarlane		11.99				
	Plaque - Summers		8.99				
		<b>Total</b>	<b>£1,282.98</b>				
				cf	<b>£8,975.62</b>	<b>£4,512.99</b>	<b>£13,488.61</b>

14. Next scheduled meetings

Tuesday 11 July - changed from previously advertised

Tuesday 19 September

Tuesday 14 November - changed from previously advertised